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## Foreword

The International Organization of Legal Metrology (OIML) is a worldwide, intergovernmental organization whose primary aim is to harmonize the regulations and metrological controls applied by the national metrological services, or related organizations, of its Member States. The main categories of OIML publications are:

- **International Recommendations (OIML R)**, which are model regulations that establish the metrological characteristics required of certain measuring instruments and which specify methods and equipment for checking their conformity. OIML Member States shall implement these Recommendations to the greatest possible extent;
- **International Documents (OIML D)**, which are informative in nature and which are intended to harmonize and improve work in the field of legal metrology;
- **International Guides (OIML G)**, which are also informative in nature and which are intended to give guidelines for the application of certain requirements to legal metrology;
- **International Basic Publications (OIML B)**, which define the operating rules of the various OIML structures and systems; and

OIML Draft Recommendations, Documents and Guides are developed by Project Groups linked to Technical Committees or Subcommittees which comprise representatives from OIML Member States. Certain international and regional institutions also participate on a consultation basis. Cooperative agreements have been established between the OIML and certain institutions, such as ISO and the IEC, with the objective of avoiding contradictory requirements. Consequently, manufacturers and users of measuring instruments, test laboratories, etc. may simultaneously apply OIML publications and those of other institutions.

International Recommendations, Documents, Guides and Basic Publications are published in English (E) and translated into French (F) and are subject to periodic revision.

Additionally, the OIML publishes or participates in the publication of **Vocabularies (OIML V)** and periodically commissions legal metrology experts to write **Expert Reports (OIML E)**. Expert Reports are intended to provide information and advice, and are written solely from the viewpoint of their author, without the involvement of a Technical Committee or Subcommittee, nor that of the CIML. Thus, they do not necessarily represent the views of the OIML.

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Bureau International de Métrologie Légale  
11, rue Turgot - 75009 Paris - France  
Telephone: 33 (0)1 48 78 12 82  
Fax: 33 (0)1 42 82 17 27  
E-mail: [biml@oiml.org](mailto:biml@oiml.org)  
Internet: [www.oiml.org](http://www.oiml.org)

## 1 Introduction

This Guidance Document is a revision of OIML D 10. It was developed by the OIML (International Organization of Legal Metrology) and ILAC (International Laboratory Accreditation Cooperation) ~~was drafted by ILAC (International Laboratory Accreditation Cooperation) and the OIML (International Organization of Legal Metrology)~~ as a joint venture and is published as such.

It is important to point out that:

- ~~-a) i~~ It is not the responsibility of accreditation bodies to teach testing laboratories how to run their business;
- ~~-b) i~~ It is the responsibility of each individual testing laboratory to choose to implement any or none of the methods described in this Document based on its individual needs and its individual assessment of risks; and
- ~~-c) i~~ It is also the responsibility of testing ~~the~~ laboratory to evaluate the effectiveness of ~~the implemented~~ method(s) ~~it chooses to implement~~ and take responsibility for the consequences of the decisions taken as a result of the method(s) chosen.

## 2 Scope

The purpose of this Document is to give testing laboratories or any other relevant parties, particularly while setting up their calibration system, guidance on how to determine recalibration intervals of measuring ~~instruments~~ equipment. This Document identifies and describes the methods that are available and generally accepted for the evaluation of recalibration intervals.

~~The methods described can also be used in an appropriate manner for reference standards, working standards, etc. [LM1], which are under the control of the laboratory.~~

## 3 Terms and definitions

The terms and definitions listed below apply to this publication.

~~Unless otherwise stated in the following sub-clauses, the terminology used in this Document conforms to VIML [3], VIM3 [2] and GUM [4].~~

~~For the purpose of this Document, the definitions and abbreviations given below apply.~~

### 3.1 ~~Measurement~~ measurement uncertainty, uncertainty of measurement, uncertainty (~~VIM3, 2.26~~)

non-negative parameter characterizing the dispersion of the quantity values being attributed to a measurand, based on the information used

~~NOTE~~ *Note 1* Measurement uncertainty includes components arising from systematic effects, such as components associated with corrections and the assigned quantity values of measurement standards, as well as the definitional uncertainty. Sometimes estimated systematic effects are not corrected for but, instead, associated measurement uncertainty components are incorporated.

~~NOTE~~ *Note 2* The parameter may be, for example, a standard deviation called standard measurement uncertainty (or a specified multiple of it), or the half-width of an interval, having a stated coverage probability.

~~NOTE~~*Note* 3 Measurement uncertainty comprises, in general, many components. Some of these may be evaluated by Type A evaluation of measurement uncertainty from the statistical distribution of the quantity values from series of measurements and can be characterized by standard deviations. The other components, which may be evaluated by Type B evaluation of measurement uncertainty, can also be characterized by standard deviations, evaluated from probability density functions based on experience or other information.

~~NOTE~~*Note* 4 In general, for a given set of information, it is understood that the measurement uncertainty is associated with a stated quantity value attributed to the measurand. A -modification of this value results in a modification of the associated uncertainty.

(OIML V2-200~~VIM~~, 2.26 [1])

### 3.2 ~~Calibration~~*calibration*, ~~(VIM3, 2.39)~~

operation that, under specified conditions, in a first step, establishes a relation between the quantity values with measurement uncertainties provided by measurement standards and corresponding indications with associated measurement uncertainties and, in a second step, uses this information to establish a relation for obtaining a measurement result from an indication

~~NOTE~~*Note* 1 A calibration may be expressed by a statement, calibration function, calibration diagram, calibration curve, or calibration table. In some cases, it may consist of an additive or multiplicative correction of the indication with associated measurement uncertainty.

~~NOTE~~*Note* 2 Calibration should not be confused with adjustment of a measuring system, often mistakenly called “self-calibration”, nor with verification of calibration.

~~NOTE~~*Note* 3 Often, the first step alone in the above definition is perceived as being calibration.

(OIML V2-200, 2.39 [1])

### 3.3 ~~Measurement~~*measurement* result, result of measurement ~~(VIM3, 2.9)~~

set of quantity values being attributed to a measurand together with any other available relevant information

~~NOTE~~*Note* 1 A measurement result generally contains “relevant information” about the set of quantity values, such that some may be more representative of the measurand than others. This may be expressed in the form of a probability density function (PDF).

~~NOTE~~*Note* 2 A measurement result is generally expressed as a single measured quantity value and a measurement uncertainty. If the measurement uncertainty is considered to be negligible for some purpose, the measurement result may be expressed as a single measured quantity value. In many fields, this is the common way of expressing a measurement result.

~~NOTE~~*Note* 3 In the traditional literature and in the previous edition of the VIM, measurement result was defined as a value attributed to a measurand and explained to mean an indication, or an uncorrected result, or a corrected result, according to the context.

(OIML V2-200, 2.9 [1])

**3.4 ~~Instrumental~~instrumental drift, (~~VIM3, 4.21~~)**

continuous or incremental change over time in indication, due to changes in metrological properties of a measuring instrument

~~NOTE~~*Note* Instrumental drift is related neither to a change in a quantity being measured nor to a change of any recognized influence quantity.

(OIML V2-200, 4.21 [1])

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- 3.5 ~~M~~maximum permissible measurement error**, maximum permissible error, limit of error (~~VIM3, 4.26~~)  
extreme value of measurement error, with respect to a known reference quantity value, permitted by specifications or regulations for a given measurement, measuring instrument, or measuring system

~~NOTE~~ *Note 1* Usually, the term “maximum permissible errors” or “limits of error” is used where there are two extreme values.

~~NOTE~~ *Note 2* The term “tolerance” should not be used to designate ‘maximum permissible error’.

(OIML V2-200, 4.26 [1])

- 3.6 ~~Reference~~reference measurement standard**, ~~reference standard (VIM3, 5.6)~~  
~~measurement standard designated for the calibration of other measurement standards for quantities of a given kind in a given organization or at a given location~~

(~~OIML V2-200, 5.6 [1]~~)

- 3.7 ~~Working~~working measurement standard**, ~~working standard (VIM3, 5.7)~~  
~~measurement standard that is used routinely to calibrate or verify measuring instruments or measuring systems~~

~~NOTE~~ *Note 1* ~~A working measurement standard is usually calibrated with respect to a reference measurement standard.~~

~~NOTE~~ *Note 2* ~~In relation to verification, the terms “check standard” or “control standard” are also sometimes used.~~

(~~OIML V2-200, 5.7 [1]~~)

- 3.83.6 ~~R~~reference quantity value**, reference value (~~VIM3, 5.18~~)  
quantity value used as a basis for comparison with values of quantities of the same kind

~~NOTE~~ *Note 1* A reference quantity value can be a true quantity value of a measurand, in which case it is unknown, or a conventional quantity value, in which case it is known.

~~NOTE~~ *Note 2* A reference quantity value with associated measurement uncertainty is usually provided with reference to

- a) a material, e.g. a certified reference material,
- b) a device, e.g. a stabilized laser,
- c) a reference measurement procedure,
- d) a comparison of measurement standards.

(OIML V2-200, 5.18 [1])

- 3.93.7 ~~M~~measuring measuring instrument** (~~VIML, 0.10~~)  
device used for making measurements, alone or in conjunction with one or more supplementary devices

~~NOTE~~ *Note 1* A measuring instrument that can be used alone is a measuring system.

~~NOTE~~ *Note*2 A measuring instrument may be an indicating measuring instrument or a material measure.

(OIML V2-200, 3.1 [1])

### 3.8 measuring equipment

measuring instrument, software, measurement standard, reference material or auxiliary apparatus, or a combination thereof, necessary to realize a measurement process

(ISO 10012: 2003, 3.3 [5])

### ~~3.103.9~~ ~~Calibration~~-calibration and ~~Measurement~~-measurement ~~Capability~~-capability (CMC)

is a calibration and measurement capability available to customers under normal conditions:

- a) ~~(a)~~ as published in the BIPM key comparison database (KCDB) of the CIPM MRA; or
- b) ~~(b)~~ as described in the laboratory's scope of accreditation granted by a signatory to the ILAC Arrangement.

(CIPM MRA-D-04 [2])

### ~~3.11~~ ~~Best best~~ ~~Measurement~~-measurement ~~Capability~~-capability (BMC)

~~is defined as the smallest uncertainty of measurement that a laboratory can achieve within its scope of accreditation, when performing more or less routine calibrations of nearly ideal measurement standards intended to define, realize, conserve or reproduce a unit of that quantity or one or more of its values, or when performing more or less routine calibrations of nearly ideal measuring instruments designed for the measurement of that quantity.~~

### ~~3.123.10~~ testing ~~Laboratory~~-laboratory

body that performs determination one or more characteristics of testing object

*Note* Testing typically applies to materials, products or processes. ~~of the following activities:-~~

- ~~—— calibration~~
- ~~—— testing~~
- ~~—— sampling, associated with subsequent calibration or testing~~

## 4 General aspects

4.1 An important aspect for maintaining the capability of a ~~a~~-testing laboratory to produce traceable and reliable measurement results is a determination of the maximum period that should be permitted between successive calibrations (recalibrations) of the ~~reference or working standards and measuring instruments~~-measuring equipment used. Various international standards take this aspect into account, e.g.:

- ISO/IEC ~~DIS~~ 17025:2016-2017 [~~13~~] contains the following requirements:



*Subclause 6.4.6: “Measuring equipment shall be calibrated when:*

- the measurement accuracy or measurement uncertainty affects the validity of the reported results, and/or*
- calibration of the equipment is required to establish the metrological traceability of the reported results.*

*NOTE Types of equipment having an effect on the validity of the reported results can include:*

- those used for the direct measurement of the measurand, e.g. use of a balance to perform a mass measurement;*
- those used to make corrections to the measured value, e.g. temperature measurements;*
- those used to obtain a measurement result calculated from multiple quantities”.*

*Subclause 6.4.7: “The laboratory shall establish a calibration programme, which shall be reviewed and adjusted as necessary in order to maintain confidence in the status of calibration“.*

*Subclause 6.4.8: “All equipment requiring calibration or which has a defined period of validity shall be labelled, coded or otherwise identified to allow the user of the equipment to readily identify the status of calibration or period of validity“.*

*Subclause 6.4.10: ” When intermediate checks are necessary to maintain confidence in the performance of the equipment, these checks shall be carried out according to a procedure“.*

*Subclause 6.4.13: “Records shall be retained for equipment which can influence laboratory activities. The records shall include the following, where applicable:*

*e) calibration dates, results of calibrations, adjustments, acceptance criteria, and the due date of the next calibration or the calibration interval;“*

*Subclause 6.5.1: “The laboratory shall establish and maintain metrological traceability of its measurement results by means of a documented unbroken chain of calibrations, each contributing to the measurement uncertainty, linking them to an appropriate reference.*

*NOTE 1 In ISO/IEC Guide 99 [14], metrological traceability is defined as the "property of a measurement result whereby the result can be related to a reference through a documented unbroken chain of calibrations, each contributing to the measurement uncertainty".*

*NOTE 2 See Annex A for additional information on metrological traceability“.*

*Subclause 6.5.2: “The laboratory shall ensure that measurement results are traceable to the International System of Units (SI) through:*

*a) calibration provided by a competent laboratory; or*

*NOTE 1 Laboratories fulfilling the requirements of this document are considered to be competent."*

*Subclause 7.7.1: "The laboratory shall have a procedure for monitoring the validity of results. The resulting data shall be recorded in such a way that trends are detectable and, where practicable, statistical techniques shall be applied to review the results. This monitoring shall be planned and reviewed and shall include, where appropriate, but not be limited to:*

*e) intermediate checks on measuring equipment;*

*f) replicate tests or calibrations using the same or different methods;*

*g) retesting or recalibration of retained items;"*

~~*Subclause 6.4.6: "When the measurement accuracy and measurement uncertainty affect the validity of the reported result, or metrological traceability is a requirement, measuring equipment shall be calibrated.*~~

~~*NOTE Types of equipment having an effect on the validity of the reported results may include:-*~~

~~*— those used for the direct measurement of the measurand, for example, use of a balance to perform a mass measurement;-*~~

~~*— those used to make corrections to the measured value, for example, temperature measurements;-*~~

~~*— those used to obtain a measurement result calculated from multiple measurements".*~~

~~*Subclause 6.4.7: "The laboratory shall establish a calibration program to ensure metrological traceability of the measurement results is maintained. The calibration program shall be reviewed and adjusted as necessary in order to maintain confidence in the status of calibration".*~~

~~*Subclause 6.4.8: "All equipment requiring calibration or which has a defined period of validity shall be labelled, coded or otherwise identified to allow the user of the equipment to readily identify the status of calibration or period of validity".*~~

~~*Subclause 6.4.9: "Records shall be maintained for equipment which can influence the laboratory activities. The records shall include at least the following:-*~~

~~*e) calibration dates, results of all calibrations, adjustments, acceptance criteria, and the due date of next calibration or the calibration frequency;"*~~

~~*Subclause 6.4.11: "When intermediate checks are necessary to maintain confidence in the performance of the equipment, these checks shall be carried out according to a procedure".*~~

~~*Subclause 6.5.1: "The laboratory shall establish and maintain metrological traceability of its measurement results by means of a documented unbroken chain of calibrations each contributing to the measurement uncertainty,*~~

~~linking them to an appropriate reference.~~

~~NOTE 1 See JCGM 200:2012 for the definition of metrological traceability.~~

~~NOTE 2 See Annex A for additional information on metrological traceability.~~

~~Subclause 6.5.2: "The laboratory shall ensure that measurement results are traceable to the International System of Units (SI) through:~~

~~a) calibration; "~~

~~Subclause 7.7.1: "The laboratory shall have a procedure for regularly monitoring the validity of laboratory activities undertaken and the quality of the laboratory output. The resulting data shall be recorded in such a way that trends are detectable and, where practicable, statistical techniques shall be applied to the reviewing of the results. This monitoring shall be planned and reviewed and shall include, where appropriate, but not be limited to:~~

~~e) periodic intermediate checks on measuring equipment; "~~

- ISO 9001:2015 [~~41~~13] contains the following requirement:

*Subclause 7.1.5.2: "When measurement traceability is a requirement, or is considered by the organization to be an essential part of providing confidence in the validity of measurement results, measuring equipment shall be:*

*a) calibrated or verified, or both, at specified intervals, or prior to use, against measurement standards traceable to international or national measurement standards; when no such standards exist, the basis used for calibration or verification shall be retained as documented information; "*

- ISO/IEC 17020:2012 [~~41~~15] contains the following requirements:

*Subclause 6.2.6: "Where appropriate, measurement equipment having a significant influence on the results of the inspection shall be calibrated before being put into service, and thereafter calibrated according to an established programme".*

*Subclause 6.2.8: "Reference standards of measurement held by the inspection body shall be used for calibration only and for no other purpose. Reference standards of measurement shall be calibrated providing traceability to a national or international standard of measurement".*

*Subclause 6.2.9: "Where relevant, equipment shall be subjected to in-service checks between regular recalibrations".*

*Subclause 6.2.15: "Relevant information on the equipment, including software, shall be recorded. This shall include identification and where appropriate, information on calibration and maintenance".*

- ISO/IEC 17043:2010 [~~15~~16] contains the following requirements:

*Subclause 3.11: "~~p~~Proficiency testing scheme  
~~—~~proficiency testing designed and operated in one or more rounds for  
a specified area of testing, measurement, calibration or inspection"~~—~~*

*NOTE A proficiency testing scheme might cover a particular type of test, calibration, inspection or a number of tests, calibrations or inspections on proficiency test items".*

*Subclause 4.4.5.2: "Proficiency testing schemes in the area of calibration shall have assigned values with metrological traceability including measurement uncertainty".*

- ISO 15189:2012 [~~16~~17] contains the requirement:

*Subclause 5.3.1.4: „The laboratory shall have a documented procedure for the calibration of equipment that directly or indirectly affects examination results. This procedure includes:*

- b) recording the metrological traceability of the calibration standard and the traceable calibration of the item of equipment;*
- d) recording the calibration status and date of recalibration;*
- e) ensuring that, where calibration gives rise to a set of correction factors, the previous calibration factors are correctly updated".*

- ISO 17034: 2016 [~~17~~18] contains the following requirements:

*Subclause 6.3.3: “The RMP shall ensure that equipment and consumable materials are not used until they have been inspected, calibrated or otherwise verified as complying with the specifications or requirements defined for the RM production activities.”.*

*Subclause 6.4.1 “The RMP shall ensure that all laboratory facilities, calibration and testing areas (if applicable), material handling, storage, processing and packaging areas, energy sources, lighting, humidity, temperature, pressure and ventilation are such as to facilitate proper material handling, storage, processing and packaging, as well as proper performance of calibration and testing activities (if applicable)”.*

*Subclause 6.4.2 “When the environmental conditions could have an adverse effect on the RM, the environmental conditions in which the RM production activities are undertaken shall be monitored with appropriately calibrated equipment, and shall be controlled and recorded, such that results and processes are not adversely affected”.*

*Subclause 7.2.3 “The RMP shall address, during the planning stage, the following:*  
*g) verification and calibration of measuring equipment;*

*Subclause 7.7 “The RMP shall ensure that measuring equipment used in RM production is used in compliance with the relevant requirements of*

ISO/IEC 17025.

*NOTE — Additional information on the management of measurement systems, including information on equipment that is found to drift outside acceptable limits, can be found in ISO 10012”.*

*Subclause 7.9.5 “For studies in which the values need to be traceable to a higher order reference system (e.g. characterization studies with measurements under reproducibility conditions), it shall be ensured that the measurements are calibrated with standards with metrologically traceable values”.*

- ISO 10012:2003 [35] contains the following requirements:

*Subclause 6.3.1: “All measuring equipment necessary to satisfy the specified metrological requirements shall be available and identified in the measurement management system. Measuring equipment shall have a valid calibration status prior to being confirmed”.*

*Subclause 7.1.2: “The methods used to determine or change the intervals between metrological confirmation shall be described in documented procedures. These intervals shall be reviewed and adjusted when necessary to ensure continuous compliance with the specified metrological requirements”.*

*Each time nonconforming measuring equipment is repaired, adjusted or modified, the interval for its metrological confirmation shall be reviewed”.*

*Subclause 7.3.2: “The management of the metrological function shall ensure that all measurement results are traceable to SI unit standards”.*

*“Traceability to SI units of measurement shall be achieved by reference to an appropriate primary standard or by reference to a natural constant, the value of which in terms of the relevant SI units is known and recommended by the General Conference on Weights and Measures and the International Committee for Weights and Measures”.*

*“Where agreed to, consensus standards used in contractual situations shall only be used when SI unit standards or recognized natural constants do not exist”.*

*“Records of traceability of measurement results shall be maintained for as long as required by the measurement management system, the customer, or by statutory and regulatory requirements”.*

- ISO/IEC 17065:2012 [1819] contains the following requirements:

*Subclause 6.2.1: “For testing, it shall meet the applicable requirements of ISO/IEC 17025; for inspection, it shall meet the applicable requirements of ISO/IEC 17020; ... “*

*Subclause 6.2.2.1 “For testing, it shall meet the applicable requirements of ISO/IEC 17025; for inspection, it shall meet the applicable requirements of ISO/IEC 17020; ... “*

**4.2** The ~~general~~ purposes of a periodic calibration of measuring equipment ~~is~~are:

- to improve the estimation of the deviation between a reference value and the value obtained using a measuring ~~instrument~~equipment, and the uncertainty in this deviation, at the time the measuring ~~instrument~~equipment is actually used;
- to validate the stated least uncertainty that can be achieved with the measuring ~~instrument~~equipment; and
- to confirm whether or not there has been any alteration of the measuring ~~instrument~~equipment which could introduce doubt about the results delivered in the elapsed period.

**4.3** One of the most significant decisions regarding the calibration is “When to do it” and “How often to do it”. A large number of factors influence the time interval that should be allowed between calibrations and should be taken into account by the testing laboratory. The most important factors are:

- uncertainty of measurement required or declared by the testing laboratory;
- risk of a measuring ~~instrument~~equipment exceeding the limits of the maximum permissible error when in use;
- trend data obtained from previous calibration records;
- ~~recorded history of maintenance and servicing;~~
- ~~risk assessment analysis regarding the consequences if the measuring instrumentequipment is out of calibration (it is not traceable anymore)cost of necessary correction measures when it is found that the measuring instrument's performance was not appropriate over a long period of time;~~
- type of measuring ~~instrument~~equipment and its inner components;
- manufacturer’s recommendation;
- tendency to wear and drift;
- extent and severity of use;
- significance of the measuring ~~instrument~~equipment to the quality of the test, measurement or calibration result;
- environmental conditions (climatic conditions, vibration, ionizing radiation, etc.);
- frequency of cross-checking against other reference standards or measuring ~~devices~~instruments;
- frequency and quality of intermediate checks;
- transportation arrangements and risk; and
- degree to which the operating staff are trained and implementing the established procedures.

**4.4** The previous calibration records can be used for determination of the recalibration interval when subsequent calibration is to be performed by a laboratory with appropriate CMC ~~or BMC~~ and/or several different laboratories with similar CMC ~~or BMC~~.

**4.5** Although the cost of calibration cannot normally be ignored in determining the recalibration intervals, the increased measurement uncertainties or a higher risk in terms of measurement quality and services arising from longer intervals may mitigate against the apparently high cost of a calibration.



- 4.6 The process of determining recalibration intervals is a complex mathematical and statistical process requiring accurate and sufficient data taken during the calibration process. There appears to be no universally applicable single best practice for establishing and adjusting the recalibration intervals. This has created a need for better understanding of the recalibration interval determination. As no single method is ideally suited for the whole range of measuring instruments/equipment, some of the simpler methods of assigning and reviewing the recalibration interval and their suitability for different types of measuring instruments/equipment are covered in this Document. The methods have been published in more detail in certain standards (e.g. ISO 10012-1:1992 [24] is a standard containing useful details, which have been amended by standard ISO 10012:2003 [35], which however contains only general information related to confirmation intervals), or by reputable technical organizations (e.g. [68], [79], [810]), or in relevant scientific journals.
- 4.7 The methods can be used for the initial selection of recalibration intervals and the readjustment of these intervals on the basis of calibration trend and experience. Testing Laboratory-developed methods or methods adopted by the testing laboratory may also be used if they are appropriate and if they are validated.
- 4.8 The testing laboratory should select appropriate methods and should document those used. Calibration results should be collected and retained as historical data, in order to form the basis of future decisions for recalibration intervals of the measuring instruments/equipment.
- 4.9 Independently from the determined recalibration intervals, the testing laboratory should have an appropriate system of intermediate checks to ensure the proper functioning and calibration status of the standards and measuring instruments/measuring equipment used between calibrations (see ~~Clauses 6.4.11 and 7.7.1 of ISO/IEC 17025:2017 [3]~~ISO/IEC DIS 17025:2016, 6.4.11 and 7.7.1).
- 4.10 The laboratory should check whether the results from external calibration and/or internal tests are falling within predetermined set limits prior to approving the measuring instrument/equipment for further use.~~The laboratory should check whether the results from external calibration and internal tests are falling within predetermined set limits prior to approving the measuring instrument for further use.~~
- ~~4.11 ILAC Policy on the Traceability of Measurement Results [13] refers to this the present Document 10.~~

## 5 Initial choice of recalibration intervals

- 5.1 The initial decision in determining the recalibration interval is based mainly on the following factors:
- ~~— the required uncertainty in of measurement;~~
  - the measuring equipment manufacturer's recommendation (e.g. when the uncertainty of measurement required or declared by the testing laboratory is based on the accuracy of instrument);~~the measuring instrument manufacturer's recommendation;~~
  - maximum permissible errors (e.g. by legal metrology authorities);
  - expected extent and severity of use;
  - ~~the~~ influence of the environment;

- adjustment of (or change in) the individual measuring ~~instrument~~equipment;
- influence of the measured quantity (e.g. high temperature effect on thermocouples);
- 
- ~~risk assessment analysis in relation to consequences in incorrect determining of the recalibration interval;~~risk assessment analysis
- pooled or published data about the same or similar devices; and
- legal requirements.

**5.2** The decision should be made by a person or by persons with general experience of measurements, or knowledge of the particular measuring ~~instruments~~equipment to be calibrated, and preferably also with knowledge of the intervals used by other laboratories. An estimate should be made for each measuring ~~instrument~~equipment or group of measuring ~~equipment~~instruments as to the length of time the measuring instrument is likely to remain within set limits (i.e. maximum permissible error, accuracy requirements) after calibration.

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## 6 Methods of reviewing **recalibration** intervals

### 6.1 General principles

**6.1.1** Once calibration on a routine basis has been established (based on a defined number of consecutive results), adjustment of the **recalibration** intervals should be possible in order to optimize the balance of risks and costs as stated in the introduction. It will probably be found that the intervals initially selected do not give the desired optimum results due to a number of reasons, for example:

- measuring ~~instruments~~ **equipment** may be less reliable than expected;
- the extent of usage and care in maintenance may not be as anticipated;
- ~~it may be sufficient for certain measuring equipment~~ **instruments** it may be sufficient to carry out a limited calibration instead of a full calibration ~~in for some measuring instruments it could be sufficient to carry out a limited calibration instead of a full calibration~~; and
- the instrumental drift determined by the recalibration of the measuring ~~instruments~~ **equipment** may show that longer calibration intervals may be possible without increasing risks, etc.

**6.1.2** A range of methods is available for reviewing the **recalibration** intervals. The method chosen differs according to whether:

- measuring ~~instruments~~ **equipment** ~~are~~ **is** treated individually or as groups (e.g. by manufacturer's model or by type);
- ~~the measuring instrument's equipment's~~ performance exceeds set limits (i.e. maximum permissible error, accuracy requirements) due to drift over time or by usage;
- measuring ~~equipment~~ **instruments** shows different types of instabilities;
- measuring ~~equipment~~ **instruments** undergoes adjustments; and
- data are available and importance is attached to the history of calibration of the measuring ~~instruments~~ **equipment**.

**6.1.3** It is recommended for new measuring equipment to be calibrated more frequently at the beginning, so as to establish behavioural trends. After analysis the behavioural trends the periodicities of recalibration intervals may be re-evaluated. ~~It is necessary that for new measuring instruments are to be calibrated more frequently [LM2], so as to establish behavioural trends. After analysis the behavioural trends the periodicities may be adjusted. Quite contrary to the general perception that new instruments need not be calibrated or can have a larger period in between calibrations, it is necessary that new instruments are calibrated more frequently with shorter periodicities, so as to establish behavioural trends. After analysing the behavioural trends the periodicities may be decided upon.~~

*Note:* It is recommended for new measuring equipment to collect calibration data at least from three successive calibration periodicities to establish behavioural trend.

### ~~6.1.3~~

**6.1.4** The so-called “engineering intuition” which fixed the initial **recalibration** intervals, and a system which maintains fixed intervals without review, are not considered as being sufficiently reliable and are therefore not recommended.

## 6.2 Method 1: Automatic adjustment or “staircase” (calendar-time)

**6.2.1** Each time ~~an a measuring equipment~~~~instrument~~ ~~t~~ is calibrated on a routine basis, the subsequent ~~recalibration~~ interval is extended if it is found to be within an appropriate defined percentage of the maximum permissible error (~~or any other set of limits as required~~~~or of another set limits~~) that is required for measurement, or reduced if it is found to be outside this percentage of maximum permissible error (~~or any other set of limits as required~~~~or of another set limits~~). It is recommended that appropriate decision criteria for extension or reduction of ~~the recalibration interval of measuring equipment~~ are specified for individual cases (e.g. the subsequent ~~recalibration interval may be extended or unchanged if it is found to be within 80 % of the maximum permissible error that is required for measurement, or reduced if it is found to be outside 80 % of the maximum permissible error~~). ~~are specified for individual typical cases~~. This “staircase” response may produce a rapid adjustment of intervals and is easily carried out without administrative effort. When records are maintained and used, possible trouble with a group of measuring ~~instruments~~~~equipment~~ indicating the need for a technical modification, or preventive maintenance, will be known.

*Note:* “RP-1 [79] describes the similar Simple Response Method (Method A1). Although inexpensive to implement, essentially random events (errors falling within or outside the set limits) drive the interval changes, thus compromising the results. Among other problems, the assigned interval approaches the correct interval slowly and may not maintain the correct interval once achieved. ~~A s~~Similar point of view may therefore also apply to Method 1 herein.”

**6.2.2** A disadvantage of systems treating measuring ~~instruments~~~~equipment~~ individually may be that it is difficult to keep the calibration workload smooth and balanced, and that it requires detailed advanced planning.

**6.2.3** It would be inappropriate to take ~~an a recalibration~~ interval to extremes using this method. The risk associated with withdrawing large numbers of certificates issued, or ~~repeating a lot of work, redoing large numbers of jobs~~ may ultimately be unacceptable.

## 6.3 Method 2: Control chart (calendar-time)

**6.3.1** Control charting is one of the most important tools of Statistical Quality Control (SQC) and well- described in ~~various~~ publications (e.g. [46], [57], [11]). In principle, it works as follows: Significant calibration points are chosen and the results are plotted against time. From these plots, both dispersion of results and the instrumental drift are calculated, the instrumental drift being either the mean drift over one ~~recalibration~~ interval, or in the case of very stable measuring instruments, the drift over several intervals. From these figures, the optimum interval may be calculated.

**6.3.2** This method is difficult to apply (in fact it is very difficult to apply in the case of complex measuring ~~instruments~~~~equipment~~) and can virtually only be used with automatic data processing. Before calculations can commence, considerable knowledge of the ~~variability properties law of variability of the~~ measuring ~~instrument, or similar measuring instruments~~~~equipment~~, is required. Again, it is difficult to achieve a balanced workload. However, a considerable variation of the ~~recalibration~~ intervals from those prescribed is permissible without invalidating the calculations; reliability can be calculated and in theory at least gives the efficient ~~recalibration~~ interval. Furthermore, the calculation of the dispersion of

results will indicate whether the manufacturer's specification limits are reasonable and the analysis of instrumental drift found may help in indicating the cause of drift.

*Example Note:* This method is not suitable for calibrations of measuring equipment ~~instruments~~ without an instrumental drift. This method is suitable for measurand with single value, for example calibration of gauge blocks or standard resistance. ~~This method is suitable for example for gauges but is not suitable for example for callipers, because callipers do not drift.~~

## 6.4 Method 3: “In-use” time

**6.4.1** This is a variant on the previous methods ~~This is a variation on the foregoing methods.~~ The basic method remains unchanged but the recalibration interval is expressed in hours of use, rather than ~~calendar~~ in months. The measuring ~~instrument~~ equipment is equipped with a device which indicates the elapsed time and is returned for calibration when the indication reaches a specified value. ~~The measuring instrument is fitted with an elapsed time indicator and is returned for calibration when the indicator reaches a specified value.~~ Examples of such measuring instruments are thermocouples, used at extreme temperatures, dead weight testers for gas pressure, and length gauges (i.e. measuring instruments that may be subject to mechanical wear). The major advantage in ~~theory~~ principle ~~The important theoretical advantage~~ of this method is that the number of calibrations performed and therefore the cost of calibration varies directly with the length of time that the measuring ~~instrument~~ equipment is used.

**6.4.2** Furthermore, there is an automatic check on measuring ~~instrument~~ equipment utilization. However, there are many practical disadvantages in using an automatic check, including ~~when~~:

- it is ~~really~~ difficult to use the method with passive instruments (e.g. attenuators) or standards (resistance, capacitance, etc.);
- 
- it should not be used providing that a measuring equipment is known to drift or deteriorate when it is on the shelf, or handled, or subjected to a number of short on-off cycles; ~~it should not be used providing that when a measuring instrument is known to drift or deteriorate when on the shelf, or when handled, or when subjected to a number of short on-off cycles;~~
- the initial cost of the provision and installation of suitable timers is high, and since users may interfere with them, supervision may be required which again will increase costs;
- it is even more difficult to achieve a smooth flow of work than with the methods mentioned above, since the ~~(calibration testing)~~ laboratory has no knowledge of the date on which the recalibration interval will terminate.

## 6.5 Method 4: In service checking, or “black-box” testing

**6.5.1** This is a variant on methods 1 and 2 and is particularly suitable when an easy and quickly calibration of a reference part of measuring equipment is possible. ~~This is a variation variant on methods 1 and 2 and can be used when an easy and quickly measure calibration of a reference part of the measuring instrument can be done is possible.~~ Critical parameters are checked frequently (once a day or even more often) by portable calibration gear, or preferably, by a “black box” ~~made~~ ~~designed~~ <sup>up</sup> specifically to check the selected parameters. If the measuring ~~instrument~~ equipment is found to be outside the maximum permissible error (or any other set of limits as required ~~or of another set limits~~) by the “black box”, it is returned for a full calibration.

**ExampleNote:** Measuring instruments suitable for this method are e.g. density meters (resonance type); Pt-resistance thermometers (in combination with calendar-time methods); dosimeters (source included); and sound level meters (source included).

**6.5.2** The major advantage of this method is that it provides maximum availability for the measuring ~~instrument~~-equipment user. It is very suitable for measuring equipment ~~instruments~~-which are geographically ~~separated~~-distant from the ~~calibration~~-testing laboratory, since a complete calibration is only done when it is known to be required. The difficulty is in deciding on the critical parameters and designing the “black box”.

**6.5.3** Although ~~theoretically~~ the method is in principle very reliable, this is slightly ambiguous, since the measuring ~~instrument~~-equipment may be failing on some parameter that is not measured by the “black box”. In addition, the characteristics of the “black box” itself may not remain constant, thus requiring a choice and periodic review of the black box interval. This may or may not prove more effective than evaluating the original measuring ~~instrument’s~~-equipment’s interval.

## 6.6 Method 5: Other statistical approaches

**6.6.1** Methods based on statistical analysis of an individual measuring ~~instrument~~-equipment or measuring instrument type can also be a possible approach. These methods are gaining more and more interest, especially when used in combination with adequate software tools. An example of such a software tool and its mathematical background is described by A. Lepek [1012].

**6.6.2** When large numbers of identical measuring instruments (i.e. groups of measuring instruments) are to be calibrated, the ~~recalibration~~ intervals can be reviewed with the help of statistical methods (see e.g. [810]). Detailed examples are presented for example ~~appear for example~~ in RP-1 [79].

## 6.7 Comparison of ~~Methods~~-methods comparison

**6.7.1** No one method is ideally suited for the full range of measuring ~~instruments~~-equipment encountered (see Table 1), and a testing laboratory may choose to use different methods using different measuring instruments or on different locations. ~~a laboratory may choose to use different methods with different measuring instruments or onat different locationsin different departments.~~ Furthermore, it should be noted that the method chosen will be affected by whether the laboratory intends to introduce planned maintenance. There may be other factors which will affect the laboratory’s choice of method. The method chosen will, in turn, affect the form of records to be kept.

**6.7.2** For comparison of methods, see Table 1.

Table 1 - Comparison of methods of reviewing ~~recalibration~~ intervals

Performance	Method				
	Method 1 “staircase”	Method 2 control chart	Method 3 “in-use” time	Method 4 “black box”	Method 5 <sup>1)</sup> other statistical approaches

Reliability	medium	high	medium	high	medium
Effort of application	low	high	medium	low	high
Work-load balanced	medium	medium	bad	medium	bad
Applicability with respect to particular devices	medium	low	high	high	low
Availability of measuring <del>instruments</del> equipment	medium	medium	medium	high	medium

1) Better grading is achieved when an appropriate software tool is used.

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