



Organisation Internationale de Métrologie Légale

International Organization of Legal Metrology



Agenda item 6

Report by the BIML Director on BIML activities



Welcome to Hamburg

Dear Colleagues:

I wish to acknowledge Dr Roman Schwartz and all of his team for the organization of this meeting.

I also wish to thank Roman for the opportunity to work with him over this past year. It has been quite a journey.



BIML Staff

Today we have the BIML Staff, a secondment and a contractor with us

- Ian
- Paul
- Luis
- Patricia
- Chris
- Jean-Christophe
- Jalil
- Su
- Gilles
- *Note: Florence unable to travel



Secondment of Guo Su

We wish to thank the:

- P.R. China for supporting this secondment
- BIPM for their assistance in this activity
- French Government for their support of this secondment

We have learned a great deal about the complexities of such an arrangement and will be in a more informed position in the future.



2011–2018: A quick look back

Over the **past eight years** this Organization has invested heavily in the:

- internal operations, teamwork and team focus of the Bureau
- major renovation at 11 rue Turgot
- significant upgrade of IT systems at the Bureau
- complete overhaul of the OIML website and database
- work of CEEMS and support of CEEMS AG and the OTC
- revisions of B 6 and the training of conveners and others
- complete revision of the OIML Certification System



2011–2018: A quick look back

Over the **past eight years** the Organization has

- added five Member States



2011–2018: A quick look back

Over the **past eight years** the Organization has accomplished all of this while:

- decreasing your base subscription by 3 % in 2013
- maintaining your base subscription over the last two budget periods (8 years)
- increasing your total net assets by nearly 60 %
- increasing your year end cash by more than 570 000 euros



Organisation Internationale de Métrologie Légale

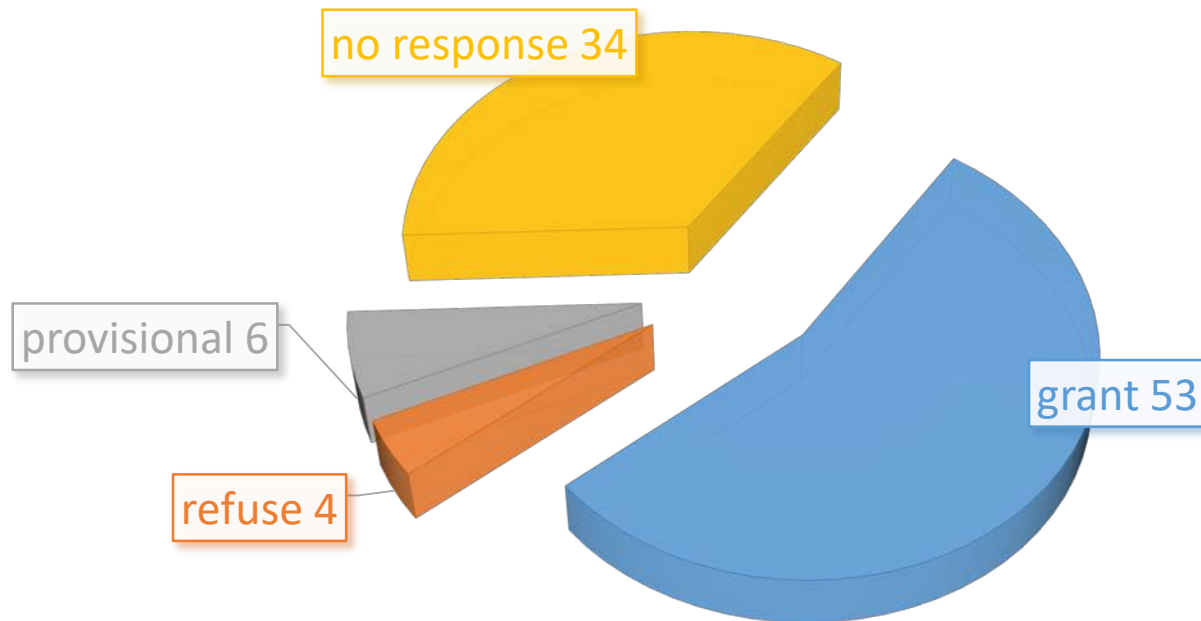
International Organization of Legal Metrology



2016–2018 OIML LogoTrademark

World Intellectual Property Organization

WIPO OIML LOGO TRADEMARK





2017–2018: Key points

- published and implemented B 6
- delivered training to Secretaries, Project Group Conveners and others interested in the technical work of the OIML
- supported the technical work
- launched the OIML Certification System (OIML-CS)
- supported CEEMS
- improved the OIML website
- planned various meetings
- supported the CIML President Dr. Schwartz and the PC



2017–2018: Financial

The organization continues in a very good financial condition

More details to follow in other items.



2017–2018: Website

- changes to layout on homepage
- new and improved menu, which includes “My access”
- implementation of B 6 items in PG workspace and CIML voting
- improvements to the CEEMS webpages: section reorganized, items added, pages for OPTC events
- OIML-CS section launched 1/1/2018, IAs, Utilizers and Associates listed, various other improvements
- additional pages translated into French



2017–2018: Website

- all website procedures updated
- website “clone” created for analysis and training purposes
- Sympa mailing list migrated to database, multiple lists created
- online voting results counting is now automatic
- voting results page format improved
- deadline policy implemented (systematic reminder @ -1 week)
- closed votes now displayed dynamically
- BIML Admin section harmonized
- CIML registration module improved and expanded
- Management Committee multiple profile access
- invoicing of certificates now possible via website/database, payment reminders now generated
- specific document information added to email notifications
- CEEMS workspace created
- Bulletin recipients list migrated to database



2017–2018: Liaisons

- BIPM: World Metrology Day, the revision of SI, and the CCU
- DCMAS (INetQI)
- Quadripartite
- ILAC MOU
- IEC MOU
- UNIDO cooperation
- More under item 9.2



Organisation Internationale de Métrologie Légale

International Organization of Legal Metrology



**You have seen some of the more
important achievements**



Now some of my thoughts* on possible **future** actions

- *inspired by the work of Gilles Vinet



OIML work

PURPOSE OF THE ORGANIZATION

OIML B 1 *Convention* ARTICLE I

An International Organization of Legal Metrology is hereby established. The purpose of this Organization is:

1 to set up a documentation and information center:

- on the one hand, on the different national departments **concerned with the inspection and checking of measuring instruments** subject or liable to be **subject to legal regulation**;
- on the other hand, on the aforesaid measuring instruments considered from the point of view of their **conception, construction and use**;

2 to translate and to edit the texts of legal requirements for measuring instruments and their use in force in the different States, with all the interpretations stemming from the constitutional and administrative law of these States which are necessary to the complete understanding of these requirements;



OIML work

PURPOSE OF THE ORGANIZATION

OIML B 1 *Convention* ARTICLE I

3 to determine the general principles of legal metrology;

4 to study, with a view to unification of methods and regulations, **the problems of legal metrology**, of a legislative and regulatory character, **the solution of which is of international interest;**

5 to establish model draft laws and regulations for measuring instruments and their use;

6 to draw up a practical organizational draft plan for a model service for the inspection and checking of measuring instruments;

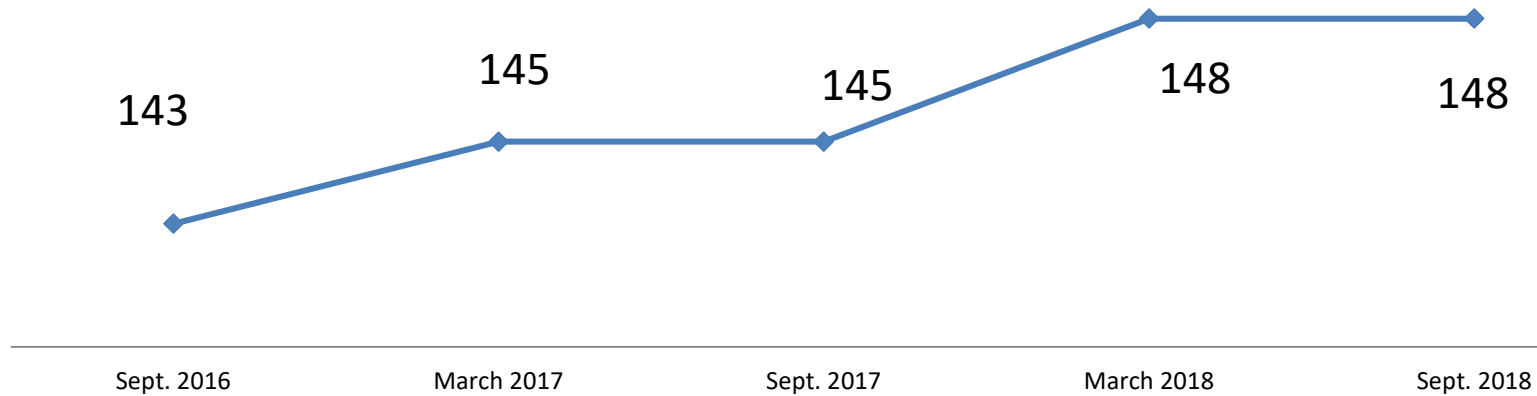
7 to determine necessary and adequate characteristics and standards to which measuring instruments must conform in order for them to be approved by Member States and for their use to be recommended internationally;

8 to promote closer relations between the departments of Weights and Measures or other departments responsible for legal metrology in each of the Member States of the Organization.



OIML PG work

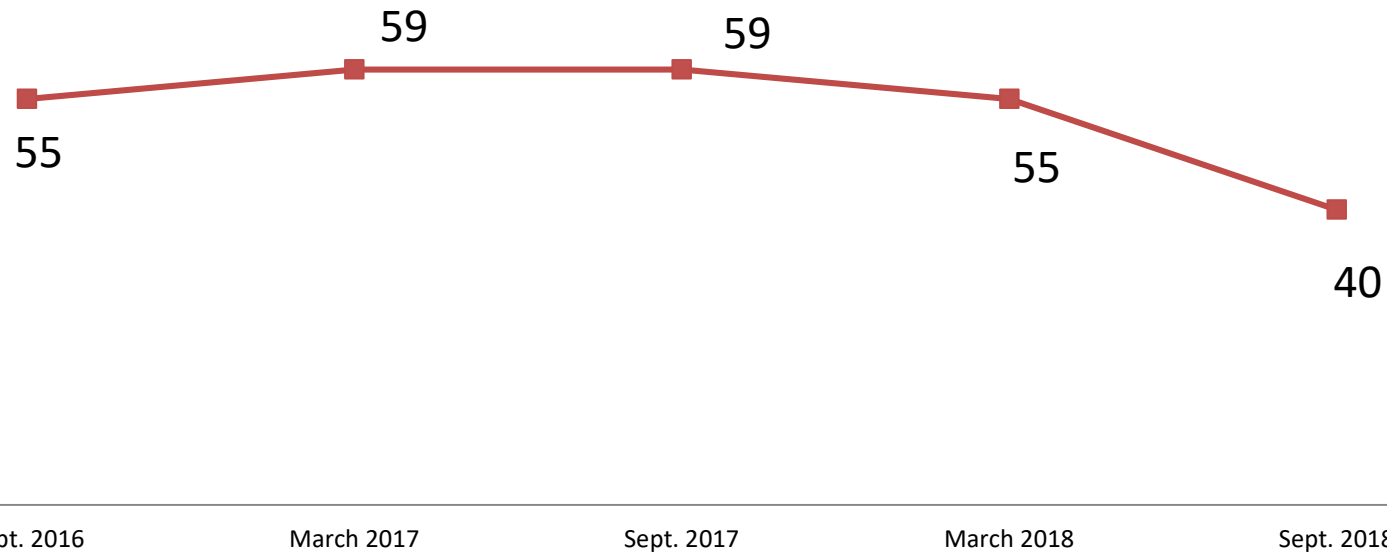
Number of OIML Publications





OIML PG work

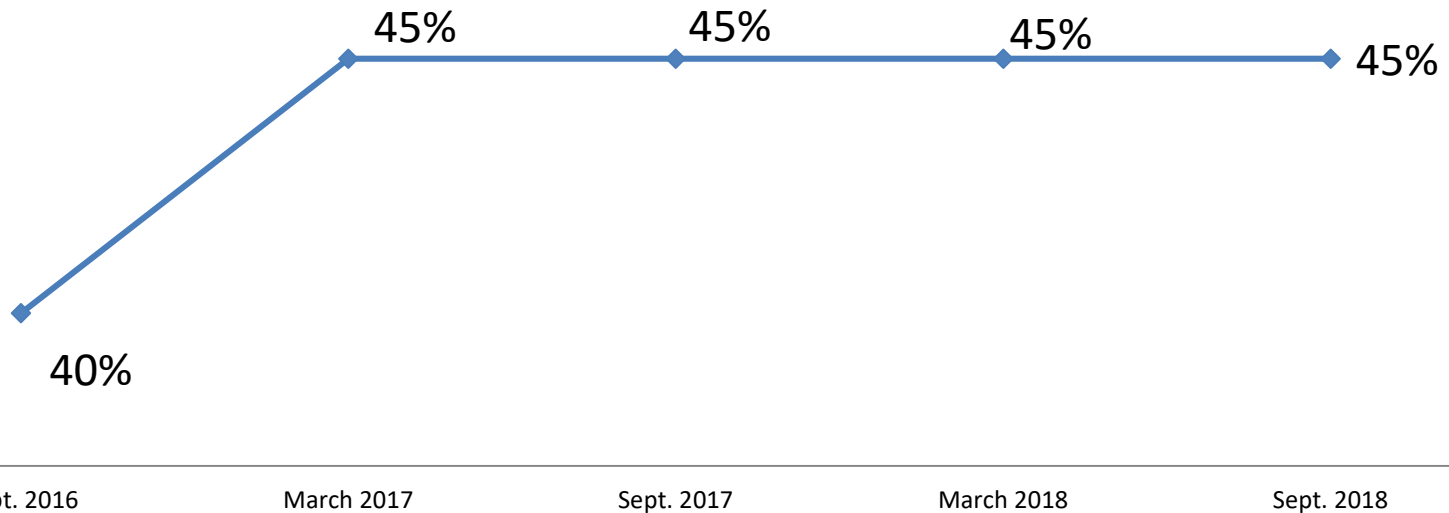
Number of Project Groups





OIML PG work

Percentage (%) of Publications Issued, revised, or confirmed within the last 10 years





OIML PG work

OIML B 6, 5.13 Time frames

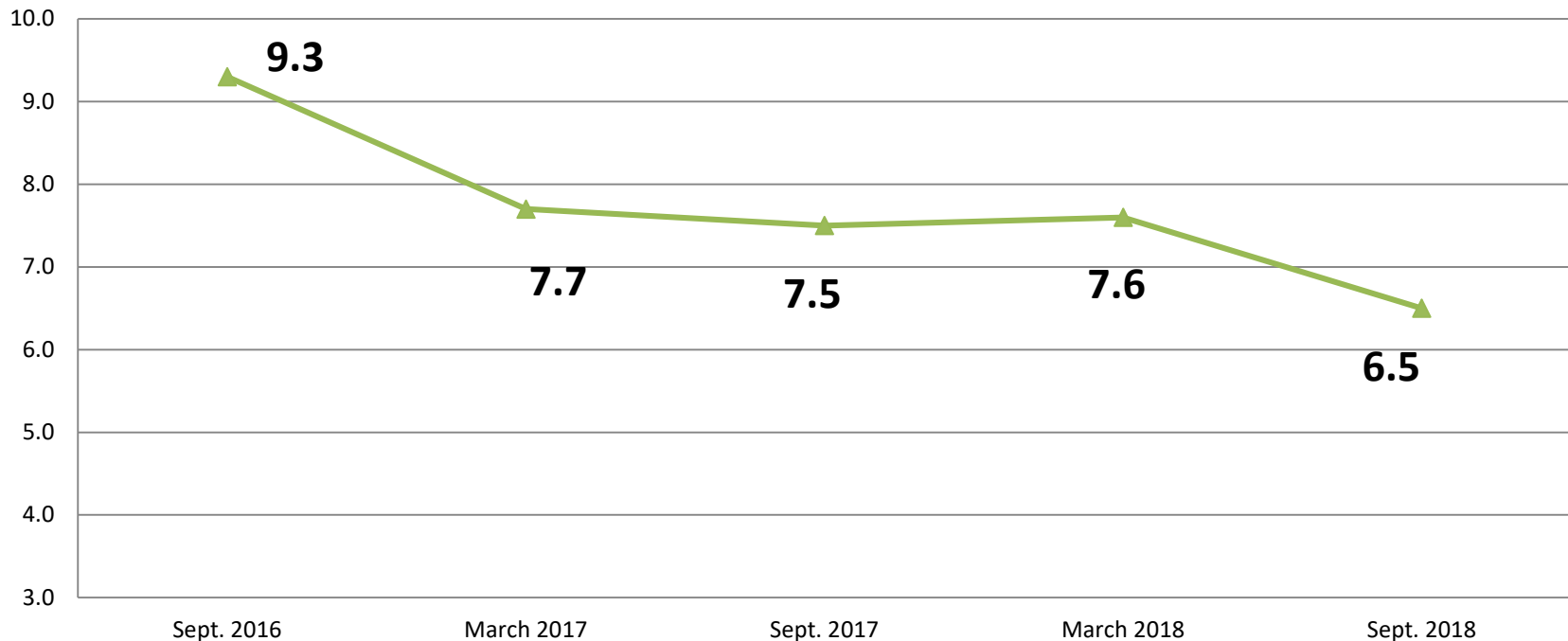
Unless otherwise indicated in their Terms of Reference, TCs, SCs and Project Groups **should try to keep** to the following suggested time frame:

- a) a Project Group convener should distribute the **first WD or CD** to all that Project Group's members **within six months of starting** work on the project;
- b) a Project Group convener should allow at least three months for the Project Group's members to provide comments on each CD;
- c) a Project Group convener should **distribute all comments** received on a CD (but not necessarily the responses to those comments) **within three months** after the deadline for comments;
- d) the **period between distributing successive CDs**, together with comments received on the previous CD and the conveners' response to these comments, **should not exceed eight months**; and
- e) a Project Group **should send a final CD** to the BIML for registration as a Draft publication **within three years** of starting work on the project.



OIML PG work

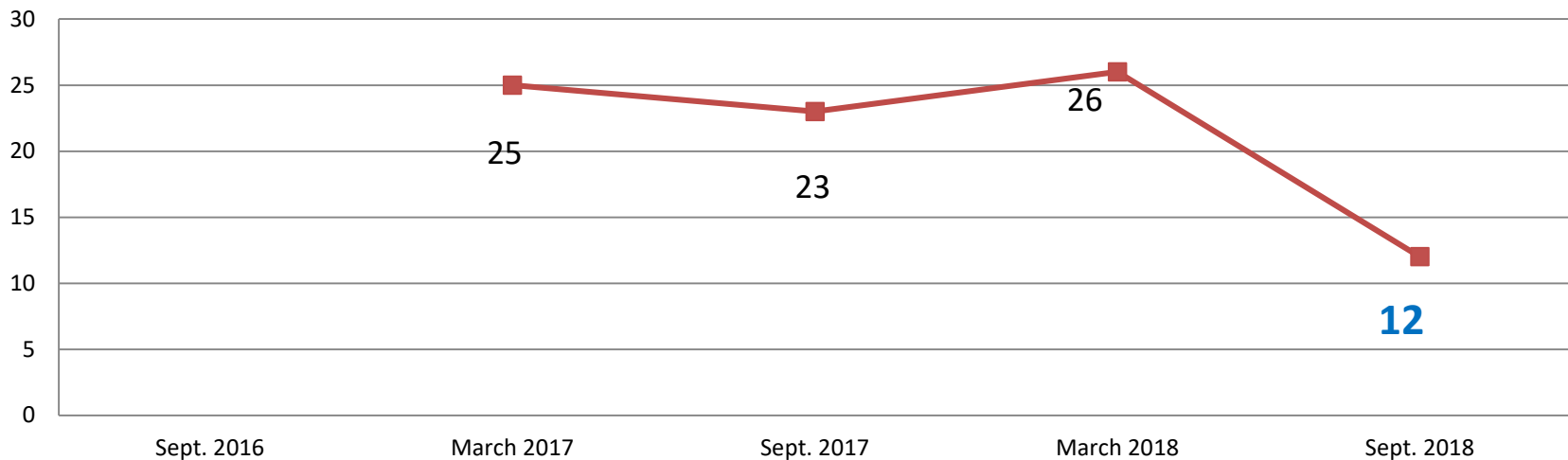
Number of **Years** since PGs started their mandate
(**average for all PGs** not having completed their work)





OIML PG work

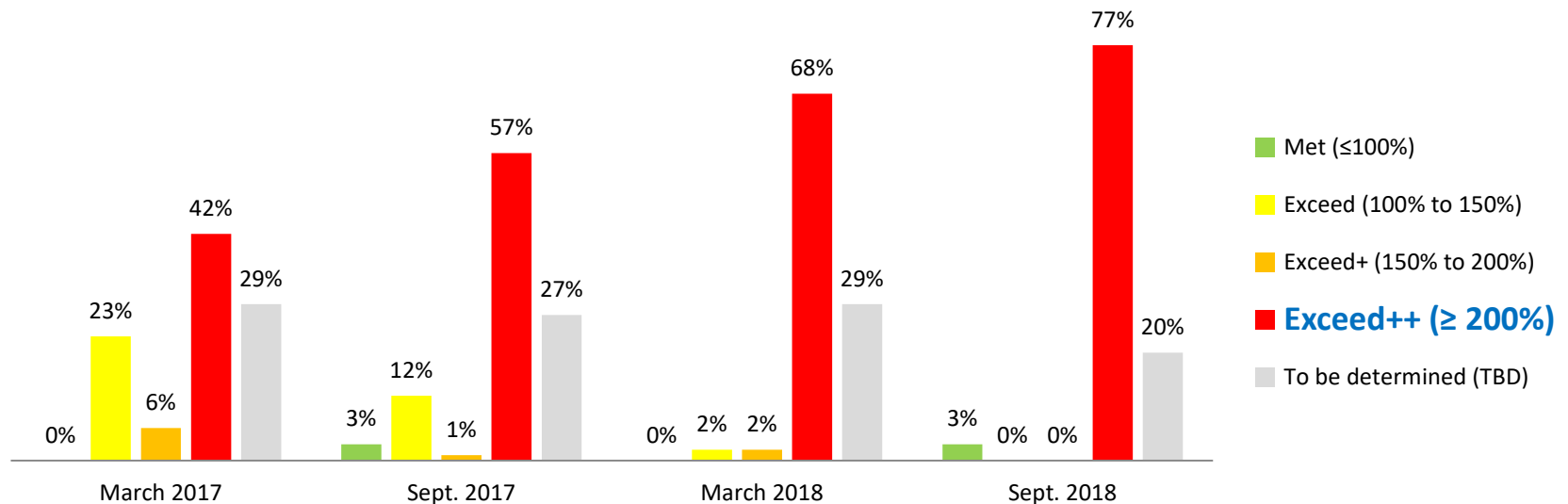
Number of PGs which **have not issued any document**
over the last **3 years**





OIML PG work

Compliance with B6 Timeframe C3 PG sends Draft Recommendation to BIML within 3 years





Project management

As we know, training is an important element in ensuring effective PG work, but it is not the only one. Some key factors to ensure effective PG work (not in order of importance) are:

- clearly defined TOR and roadmap prior to project approval
- conveners are properly trained
- PGs are properly supported by the BIML
- the progress of PG work is monitored and actions taken when necessary
- conveners have enough time to devote to OIML PG work (out of BIML control) and
- conveners are effective and determined (out of BIML control)

Over the last few years, much effort has been put into improving some of these key factors. But more is needed.



Project management

Introduce a **systematic approach** where actions would be taken in regard to PGs not progressing or progressing too slowly.

In such instances, the following measures could be considered:

- encourage more dialog between convener, PG, PC and BIML
- encourage co-convenership
- encourage change in convener
- encourage new converships (capacity building)
- automatically re-visit PG convenership after 3 years as per OIML B 6 *Directives for technical work*
- consider cancelling the project



Project management

- treat conveners with respect and fairness
- base the approach on **fair and reasonable** criteria
- use a **systematic and predictable** approach for all PGs
- develop an approach intended to **improve the overall progress** of OIML technical work and ultimately obtain a good performance from **all** PGs
- may be necessary to implement in stages



Project management

Example one of a possible **systematic approach** for reviewing PG convenerships

- identify **red flag** criteria and review the progress of each PG against those criteria at least once a year



Red Flag Criteria (RFC)		Number of PGs triggering the RFC as of August 2018	PGs triggering the RFC as of July 2018
1	It has been more than 12 months since the PG was formed and no WD or CD has been issued	8	2
2	Within the last 18 months no CD has been issued (at least one CD had been previously issued)	8	3
3a or	Several CDs have been issued but no CD has passed a PG vote and more than 6 years have passed since the project started or a new convener was appointed	3	0



Project management

Looking to **your** future

- in my opinion, there is still a great deal of improvement needed
- there must be a **systematic approach** where actions are taken
- there will need to be a focused and prolonged effort to ensure that improvements are made and also maintained
- it may take more resources (people and time) than the BIML currently has available

**There are many things for you all to consider
as you move forward**



Organisation Internationale de Métrologie Légale

International Organization of Legal Metrology





Fast forward: 2018

- thank you for the confidence that you expressed eight years ago when you appointed me as BIML Director
- together we have come a long way and have achieved a great deal
- I am confident that the Organization is fully capable of meeting all the challenges the future may hold



Looking to **my** future

- this is my last CIML Meeting as your Director
- I will return to North Carolina to spend time with my wife, daughter, 5 grandchildren and 2 great grandchildren
- I have spent 45 years in work related to metrology

**the past 8 years, working with all of you,
have been the most rewarding**



Looking to **my** future

I must thank my dedicated wife Sonja, for all of her help and support over these past eight years.

I would not have been able to complete my work without her.



In closing

We may find an opportunity to
communicate in the future
and

**May all your measurements
be accurate**



Organisation Internationale de Métrologie Légale

International Organization of Legal Metrology



Agenda Item 7

Member States and Corresponding Members



Member States

Member States 62

- **no change in Member States since the last CIML Meeting**



Corresponding Members

Corresponding Members 65

- **one new CM added**
- **three CMs were delisted in January 2018 for non payment since the last CIML Meeting**



Agenda Item 8.1

- Approval by the CIML of the 2017 Accounts



A notre avis, les états financiers, dans tous leurs aspects significatifs, donnent une image fidèle de la situation financière de l'OIML au 31 Décembre 2017 ainsi que du résultat de ses opérations et de ses flux de trésorerie pour l'exercice clos à cette date, conformément aux normes comptables applicables au secteur public (normes IPSAS), au règlement financier révisé ainsi qu'à la résolution 27 de la 45ème réunion du CIML et à la résolution 12 de la 14ième Conférence Internationale.

Fait à Montrouge, Le 22 Février 2018

M F. FISCHER

Expert Comptable





In our opinion, **the financial statements**, in all their main aspects, **provide an accurate picture of the financial situation of the OIML** as at 31 December 2017, as do the operational result and the cash flow statement for the financial exercise closed off at that date, **which are in conformity** with the accounting standards that are applicable to the public sector (IPSAS Standards), to the revised Financial Regulations, and to Resolution 27 of the 45th CIML Meeting and Resolution 12 of the 14th International Conference.

Drawn up in Montrouge, 22 February 2018

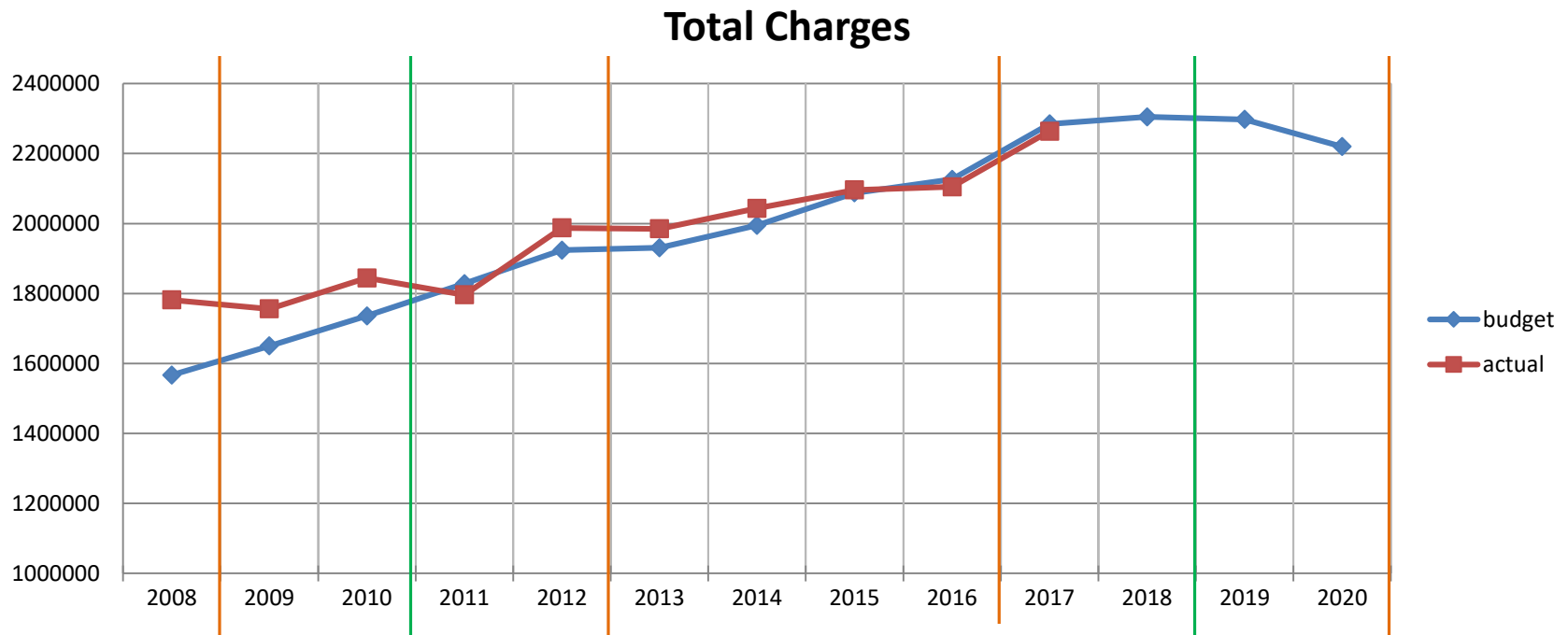
Mr. F. FISCHER

Chartered Accountant



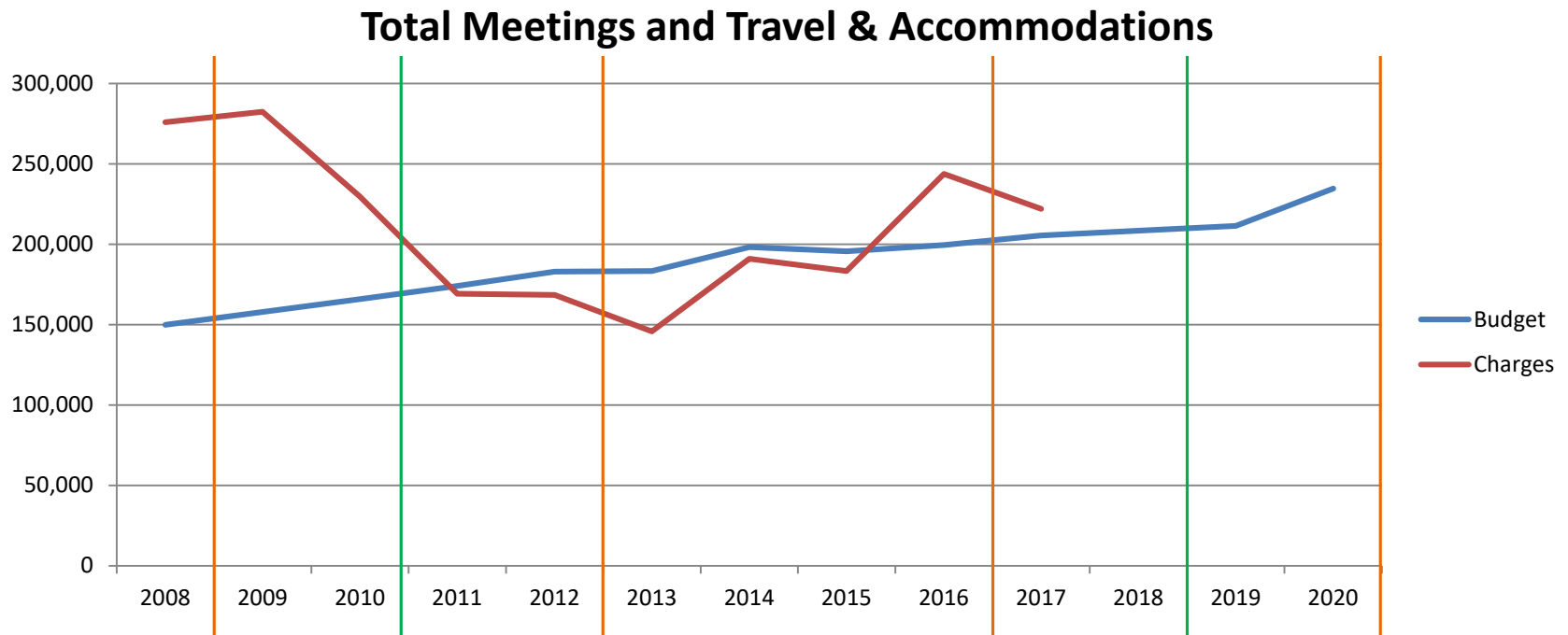


Total Charges



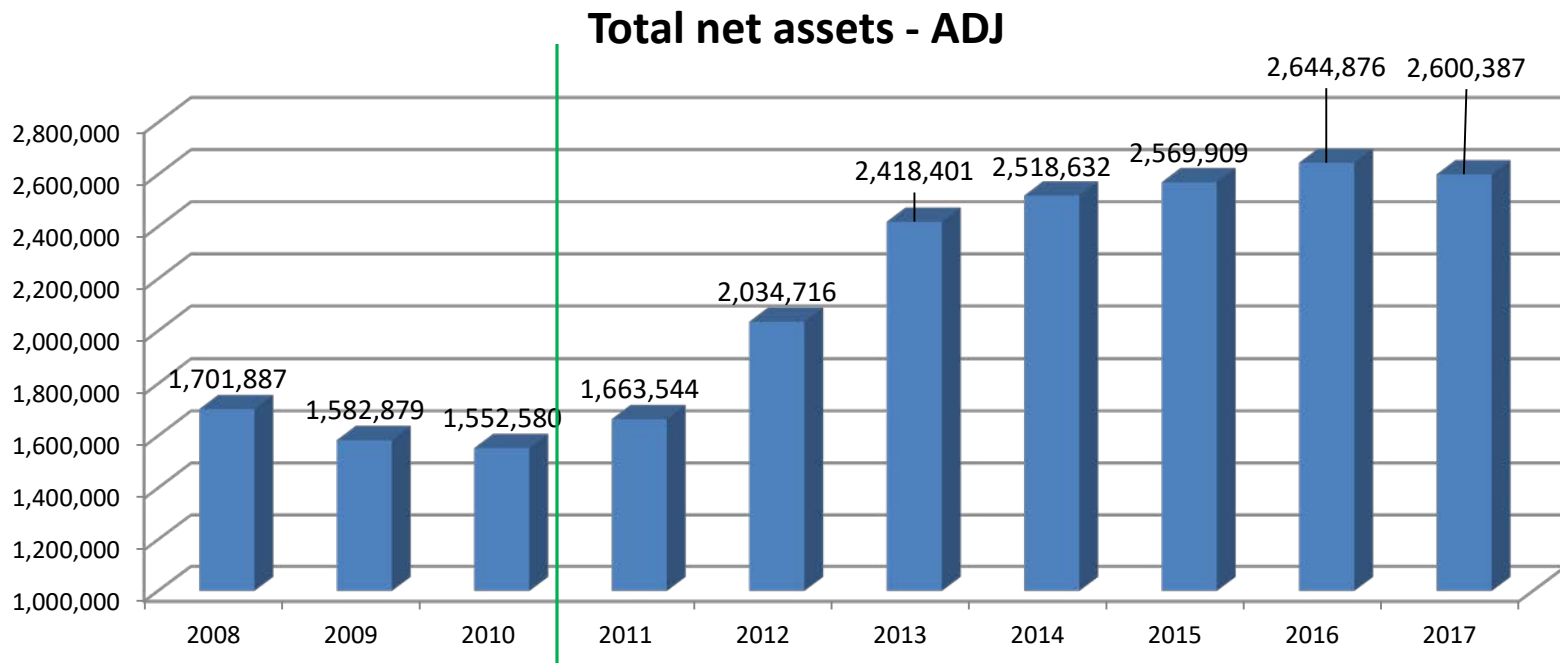


Total MT&A



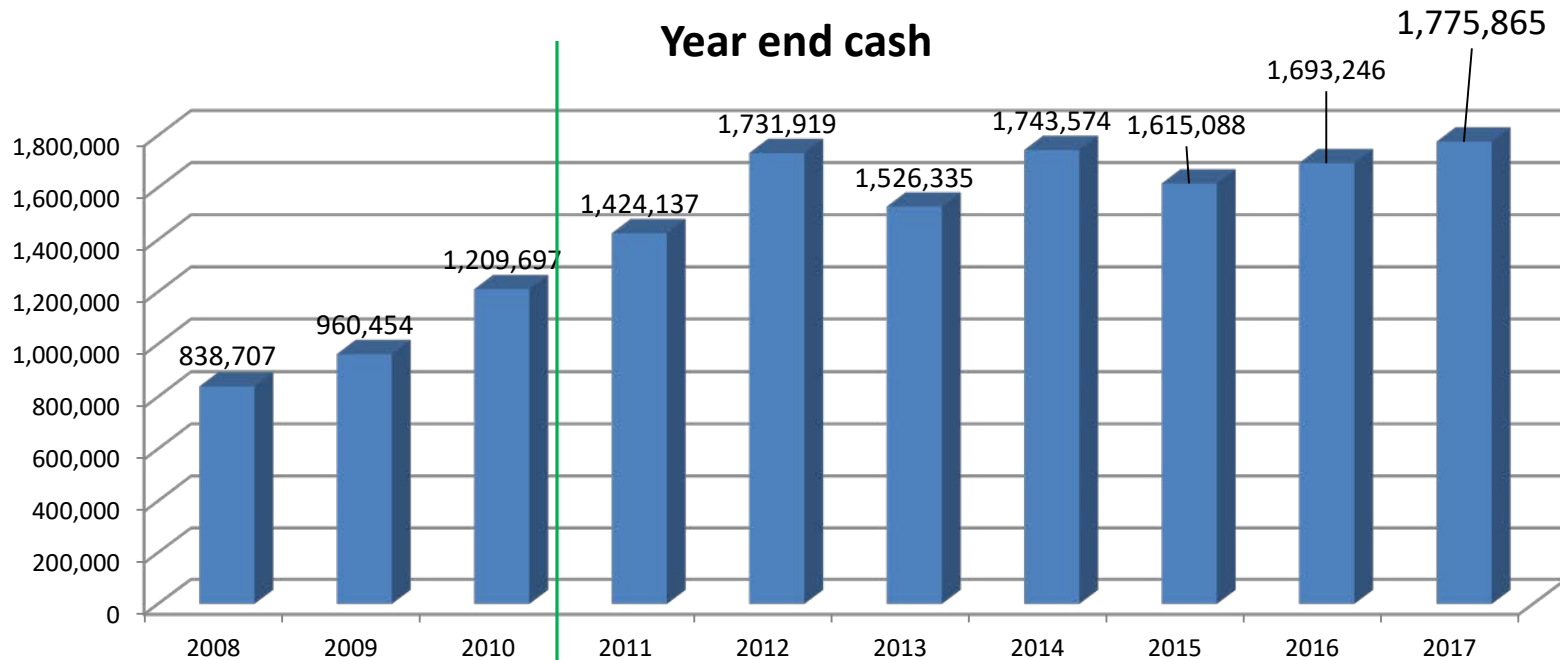


Total net assets





Year end cash





Organisation Internationale de Métrologie Légale

International Organization of Legal Metrology



BUDGET 2017 – 2020

	2015 ACTUAL (for comparison)	2017	2018	2019	2020
INCOMES					
Member State Contrib. – 0%	1 960 000	2 016 000	2 044 000	2 044 000	2 044 000
C.M Fees – 0%	95 200	91 000	91 000	91 000	91 000
Certificates Fees	84 697	77 000	77 000	80 500	80 500
Translation Center	0	0	0	0	0
Financial Income	7 335	8 000	8 500	8 500	9 000
TOTAL INCOMES	2 147 240	2 192 000	2 220 500	2 224 000	2 224 500
CHARGES					
Active Staff less OIML-CS Costs	n/a	1 297 715	1 308 289	1 313 868	1 341 220
OIML-CS Staff less Costs	n/a	6 440 000	9 100 000	9 400 000	9 500 000
Active Staff (TOTAL)	1 360 376	1 362 115	1 379 289	1 388 768	1 420 220
Pension System	107 528	111 872	114 110	116 392	118 720
TOTAL STAFF COSTS	1 467 904	1 473 987	1 493 398	1 505 160	1 538 939
Running Costs less OIML-CS Costs	n/a	72 000	74 520	75 812	77 520
OIML-CS Running Costs	n/a	7 921	7 420	7 466	7 420
Running Costs (TOTAL)	73 744	75 219	76 723	78 258	79 823
Administrative Costs	70 328	71 614	72 854	74 116	75 400
Communication Costs less OIML-CS Costs	n/a	59 957	60 873	61 804	62 750
OIML-CS Communication Costs	n/a	1 934	1 964	1 994	2 020
Communication Costs (TOTAL)	60 960	61 801	62 837	63 798	64 770
OIML Meeting	n/a	106 050	107 111	108 182	129 250
International Seminar	n/a	8 704	8 866	9 037	9 067
Meetings Costs – C.M. plus Seminar (TOTAL)	83 772	111 832	112 980	114 139	135 310
F & A Costs less OIML-CS Costs	n/a	91 593	93 465	95 374	97 122
OIML-CS F & A Costs	n/a	8 000	8 000	8 000	8 000
Travel & Accommodation Costs – BIML (TOTAL)	99 600	93 593	95 465	97 374	99 322
Miscellaneous Costs	20 500	20 813	21 061	21 312	21 567
Search for AD	n/a	40 000	15 000		
Search for Director	n/a			40 000	30 000
Special Fund for Developing Countries	4 654	35 000	35 000	35 000	35 000
Training for Technical Work	0	10 000 000	70 000	75 000	
TOTAL OTHER CHARGES	411 632	609 962	606 920	588 997	511 195
Depreciations	193 428	186 750	190 500	189 250	155 500
Provision for retirement	0	0	0	0	0
Provision for uncollected funds	21 000	14 000	14 000	14 000	14 000
TOTAL DEPRECIATIONS & PROVISIONS	214 428	200 750	204 500	203 250	169 500
TOTAL CHARGES	2 095 960	2 284 700	2 304 818	2 297 407	2 219 635
RESULT	51 279	-92 700	-84 318	-73 407	4 865
Total Coefficient	1.0	1.44	1.46	1.46	1.46

See other tabs for details

CS System Certificate Income
CS System Total Costs

77 000 77 000 80 500 80 500
70 645 77 332 81 280 83 429



Result

	2015 Actual	2016 Voted	2016 Actual	2017 Voted	2017 Actual	
RESULT	51 277	-14 266	74 968	-92 700	-44 488	48 212
Total Coefficient	140	138	144	144	144	



Income

INCOMES

	2015 Actual	2016 Voted	2016 Actual	2017 Voted	2017 Actual	
Member State Contr. – 0%	1 960 000	1 932 000	2 016 000	2 016 000	2 016 000	0
C M Fees – 0%	95 200	79 800	89 600	91 000	92 400	1 400
Certificates Fees	84 697	70 000	67 900	77 000	107 100	30 100
Translation Center	0	15 000	0	0	0	0
Financial Income	7 335	15 000	6 228	8 000	3 713	-4 287
other income					98	98
TOTAL INCOMES	2 147 240	2 111 800	2 179 728	2 192 000	2 219 311	27 311
Total Coefficient	140	138	144	144	144	



Staff Costs

CHARGES

	2015 Actual	2016 Voted	2016 Actual	2017 Voted	2017 Actual	
<i>Active Staff less OIML-CS Costs</i>	n/a	n/a	n/a	1 297 715	1 213 699	84 016
<i>OIML-CS Staff Costs</i>	n/a	n/a	n/a	64 400	116 291	-51 891
Active Staff (TOTAL)	1 360 376	1 341 312	1 288 766	1 362 115	1 329 990	32 125
Pension System	107 528	115 764	107 616	111 872	95 963	15 909
TOTAL STAFF COSTS	1 467 903	1 457 076	1 396 382	1 473 987	1 425 953	48 034



Running Costs

<u>CHARGES</u>	2015 Actual	2016 Voted	2016 Actual	2017 Voted	2017 Actual	
<i>Running Costs less OIML-CS Costs</i>	n/a	n/a	n/a	72 868	93 024	-20 156
<i>OIML-CS Running Costs</i>	n/a	n/a	n/a	2 351	2 875	-524
Running Costs (TOTAL)	73 744	70 337	81 946	75 219	95 899	-20 680
Water & Electricity			13 855		14 826	
Supplies			9 238		7 950	
Maintenance & repair			54 995		67 668	
Insurance			2 169		3 749	
Property tax			1 689		1 706	
Total running costs			81 946		95 899	



Administrative

CHARGES

	2015 Actual	2016 Voted	2016 Actual	2017 Voted	2017 Actual	
Administrative Costs	70 396	69 750	79 945	71 614	78 827	-7 213
Administrative supplies			5 230		4 638	
Maintenance			36 356		48 256	
Documentation			4 057		1 088	
Fees			25 107		18 938	
Phone			9 196		5 908	
Total administrative costs			79 945		78 827	



Communication

<u>CHARGES</u>	2015 Actual	2016 Voted	2016 Actual	2017 Voted	2017 Actual	
<i>Communication Costs less OIML-CS Costs</i>	n/a	n/a	n/a	59 957	64 583	-4 626
<i>OIML-CS Communication Costs</i>	n/a	n/a	n/a	1 934	1 997	-63
Communication Costs (TOTAL)	60 961	57 748	57 481	61 891	66 580	-4 689
Publications and medals			16 437		13 260	
Postal			10 784		11 081	
Carriers			363		3 737	
Internet			29 897		38 502	
			0		0	
Total communication costs			57 481		66 580	



Meetings

CHARGES

	2015 Actual	2016 Voted	2016 Actual	2017 Voted	2017 Actual	
<i>CIML Meeting</i>	n/a	n/a	n/a	106 050	109 614	-3 564
<i>Additional Seminar</i>	n/a	n/a	n/a	5 782	6 059	-277
Meetings Costs – CIML plus Seminar (TOTAL)	83 772	87 890	137 073	111 832	115 673	-3 841



Travel & Accommodation

<u>CHARGES</u>	2015 Actual	2016 Voted	2016 Actual	2017 Voted	2017 Actual	
<i>T & A Costs less OIML-CS Costs</i>	n/a	n/a	n/a	91 593	95 654	-4 061
<i>OIML-CS T & A Costs</i>	n/a	n/a	n/a	2 000	10 785	-8 785
Travel & Accommodation Costs – BIML (TOTAL)	99 601	111 742	106 782	93 593	106 439	-12 846



Miscellaneous

CHARGES

Miscellaneous Costs

Services

Tips

Bank charges

Loan losses

Various expenses

Total miscellaneous costs

2015

Actual

20 505

2016

Voted

17 653

2016

Actual

28 581

2017

Voted

20 813

2017

Actual

36 950 -16 137

1 493

3 020

3 177

4 233

6 152

8 663

0

0

17 760

21 034

0

0

28 581

36 950



AD Search

<u>CHARGES</u>	2015 Actual	2016 Voted	2016 Actual	2017 Voted	2017 Actual	
Search for AD	n/a	n/a	n/a	40 000	6 332	33 668
Search for Director	n/a	n/a	n/a			
24/02/2017 Airfare T				1 339		
13/03/2017 per diem T				900		
31/03/2017 Hotel T				602		
31/03/2017 Hotel P				671		
09/05/2017 Airfare P				2 821		



CEEMS

CHARGES

	2015	2016	2016	2017	2017	
	Actual	Voted	Actual	Voted	Actual	
Special Fund for CEEMS	4 654	35 000	10 025	35 000	40 539	-5 539
31/01/2017 FONDS SPECIAUX DEVELOPPEMENT				7 191		
19/07/2017 RBT HD VELVE ASTANA				1 985		
30/08/2017 FONDS SPECIAUX HD				655		
25/10/2017 RBT LM - SAN SALVADOR				192		
25/10/2017 RBT LM - SAN SALVADOR				349		
30/10/2017 LM - SAN SALVADOR				444		
31/12/2017 EMENCIA - CPLT SOLDE FACT (DCMAS)				5 250		
31/12/2017 CEEMS ID Kenya				21 531		



Training

CHARGES

Training for Technical

Work

2015
Actual

2016
Voted

2016
Actual

2017
Voted

2017
Actual

0

0

0 100 000

63 882

36 118

Debit

Credit

10/02/2017 DEP GV	3 205	
16/02/2017 RETOUR FONDS DEP GV		3 180
21/02/2017 GV - DEPLT BIML FEVR	2 264	
21/02/2017 GV - DEPL BIML FEVRI	941	
22/02/2017 JANVIER GV	4 365	
09/03/2017 GV - DEPL BIML 02/03	1 172	
09/03/2017 GV - DEPL BIML 02/03	1 284	
18/04/2017 FEV/MARS GV	5 433	
03/05/2017 SOKOS HOTEL RUSSIE	9 296	
03/05/2017 AVRIL GV	809	
07/06/2017 MAI GV	3 782	
07/06/2017 RETRAIT REUNION RUSSIE	2 956	
12/06/2017 GV ST PETERSBOUR	1 817	
12/06/2017 GV ST PETERSBOUR	177	
15/06/2017 SOKOS HOTEL ST PETERSBOURG	1 219	
04/07/2017 JUIN GV	4 343	
06/07/2017 HOTEL RUSSIE SOKOTEL		1 139
12/07/2017 SOKOTEL RUSSIE	1 219	
18/07/2017 GV ST PETERSBOUR	201	
01/08/2017 JUILLET GV	675	
26/09/2017 AOOUT GV	3 364	
03/10/2017 SEPTEMBRE GV	1 449	
24/10/2017 GV - CARTAGENA	1 057	
24/10/2017 GV - CARTAGENA	163	
31/10/2017 OCTOBRE GV	4 039	
07/11/2017 RUSSIE TROP RETIRE		500
13/11/2017 GV - BILLET AVION	4 910	
05/12/2017 NOVEMBRE GV	3 698	
22/12/2017 RBT GV		790
22/12/2017 RBT GV	83	
22/12/2017 RBT GV	1 395	
31/12/2017 GV 12.2017	3 000	
31/12/2017 TRAINING TECHNICAL WORK ID	1 175	



Depreciation

CHARGES

	2015	2016	2016	2017	2017	
	Actual	Voted	Actual	Voted	Actual	
Depreciations	193 428	118 670	206 546	186 750	226 725	-39 975
Provision for retirement	0	40 000	0	0	0	
Provision for uncollected funds	21 000	60 200	0	14 000	0	14 000
TOTAL DEPRECIATIONS & PROVISIONS	214 428	218 870	206 546	200 750	226 725	-25 975



OIML-CS

<u>CHARGES</u>	2015	2016	2016	2017	2017
	Actual	Voted	Actual	Voted	Actual
CS System Certificate Income				77 000	107 100
CS System Total Costs				70 685	138 007
Result				6 315	-30 907
OIML-CS Staff Costs	n/a	n/a	n/a	64 400	116 291
OIML-CS Running Costs	n/a	n/a	n/a	2 351	2 875
OIML-CS Communication Costs	n/a	n/a	n/a	1 934	1 997
OIML-CS T & A Costs	n/a	n/a	n/a	2 000	10 785
Additional Seminar	n/a	n/a	n/a	5 782	6 059
					138 007



Result

	2015	2016	2016	2017	2017	
	Actual	Voted	Actual	Voted	Actual	
RESULT	51 277	-14 266	74 968	-92 700	-44 488	48 212
Total Coefficient	140	138	144	144	144	



Organisation Internationale de Métrologie Légale

International Organization of Legal Metrology



Agenda Item 8.2

Article 21 Contrôle externe



Agenda Item 8.2

Article 21 Contrôle externe

21.1 Les états financiers annuels de l'Organisation établis par le Directeur font l'objet d'un audit conduit par un expert comptable indépendant choisi sur le tableau de l'Ordre régional des Experts Comptables du siège de l'OIML.

Article 21 External control

21.1 The financial statements of the Organization prepared by the Director shall be audited by an independent chartered accountant selected from the list prepared by the Regional Professional Association of Chartered Accountants for the headquarters of the OIML.



Agenda Item 8.2

21.4 L'expert comptable indépendant est désigné par le Comité, sur proposition du Directeur, pour une durée de quatre ans renouvelable.

21.4 The independent chartered accountant shall be appointed by the Committee, upon a recommendation made by the Bureau's Director, for a renewable term of four years.



Organisation Internationale de Métrologie Légale

International Organization of Legal Metrology



Agenda Item 8.2

<https://www.experts-comptables.org/annuaire>



Agenda Item 8.2

M FREDERIC FISCHER - *Expert-comptable*
Année d'inscription : 2007

FL AUDIT & CONSEILS
12 RUE GABRIEL PERI - 92120
MONTROUGE
CONSEIL RÉGIONAL PARIS ILE-DE-
FRANCE
01 47 35 57 05

LG AUDIT ET CONSEILS
12 RUE GABRIEL PERI - 92120
MONTROUGE
CONSEIL RÉGIONAL PARIS ILE-DE-
FRANCE



Agenda Item 8.2

I have complete confidence in the work of Florence Martinie



Agenda Item 8.2

We have received excellent service from M Fischer over the past eight years

I have complete confidence in the work of M Fischer



Agenda Item 8.2

I strongly favor keeping Mr. Fischer because he and his team do a more thorough and dig deeper into the accounts each year. If we start again from zero with a new audit firm, I would not expect them to be able to identify the areas that merit attention for at least two or more years.



Agenda Item 8.2

- For those reasons, it is my recommendation that the appointment of M FREDERIC FISCHER expert comptable indépendant be renewed for the next term of four years.



Agenda Item 8.2

Resolution:



Organisation Internationale de Métrologie Légale

International Organization of Legal Metrology



Agenda Item 8.3

Overview of Arrears for 2018

As of September, 2018



Convention

ARTICLE XXVI

Elles sont versées en début d'année au Directeur du Bureau.

Contributions shall be paid **at the beginning of the year** to the Director of the Bureau.



Agenda Item 8.3

Member States 724 020

Corresponding Members 58 913

782 933 is still owed
as of
September, 2018



Agenda Item 8.3

	ETATS MEMBRES	avant 2018	2018					
SUBTOTAL		80 320	643 700					
TOTAL			724 020			2 044 000		35 %

Currently **19** Member States still owe for 2018

31 %

Currently **4** Member States owe more than just 2018

With no payment by the end of **2018...**

1 Member State will be struck

Contact by at least **2** Members regarding slow payments



Agenda Item 8.3

		MEMBRES CORRESPONDANTS	RESOLUTION	avant 2018	2018					
SUBTOTAL				25 313	33 600					
TOTAL					58913			91000		65 %

Currently **24** Corresponding Member owe for 2018

37 %

Currently **13** Corresponding Members owe more than 2018

With no payment by the end of **2018...**

5 Corresponding Members will be struck



Agenda Item 8.3

Member States 724 020

Corresponding Members 58 913

782 933 is owed (37 % of total)
as of
September, 2018



Agenda Item 8.4

- 2018 Budget forecast **REV 3**



Agenda Item 8.4

BUDGET 2018 Forecast					
	2015 ACTUAL(for comparison)	2016 ACTUAL(for comparison)	2017 ACTUAL(for comparison)	2018 Budget	2018 Forecast
					3rd qtr
RESULT	51 277	74 968	44 489	84 318	173 948
					89 630



	2015	2016	2017	2018	2018	
<u>INCOMES</u>	ACTUAL (for comparison)	ACTUAL (for comparison)	ACTUAL (for comparison)	Budget	Forecast	
					3rd qtr	
Member State Contr. – 0%	1 960 000	2 016 000	2 016 000	2 044 000	2 044 000	0
C M Fees – 0%	95 200	89 600	92 400	91 000	97 300	6 300
Certificates Fees	84 697	67 900	107 100	77 000	60 000	17 000
Translation Center	0	0		0	0	0
Financial Income	7 335	6 228	3 713	8 500	4 684	3 816
Other Income			98			
TOTAL INCOMES	2 147 240	2 179 728	2 219 311	2 220 500	2 205 984	14 516



CHARGES	2015	2016	2017	2018	2018	
	ACTUAL (for comparison)	ACTUAL (for comparison)	ACTUAL (for comparison)	Budget	Forecast	
					3rd qtr	
<i>Active Staff less OIML-CS Costs</i>	n/a	n/a	1 213 699	1 308 289	1 328 829	
<i>OIML-CS Staff Costs</i>	n/a	n/a	116 291	71 000	90 000	
Active Staff (TOTAL)	1 360 376	1 288 766	1 329 990	1 379 289	1 418 829	39 540
Secondment	0	0	0	0	40 000	40 000
Pension System	107 528	107 616	95 963	114 110	96 035	18 075
TOTAL STAFF COSTS	1 467 903	1 396 382	1 425 953	1 493 398	1 554 864	61 466
<i>Running Costs less OIML-CS Costs</i>	n/a	n/a	93 024	74 326	72 738	
<i>OIML-CS Running Costs</i>	n/a	n/a	2 875	2 398	3 000	
Running Costs (TOTAL)	73 744	81 946	95 899	76 723	75 738	985
Administrative Costs	70 396	79 945	78 827	72 854	70 868	1 986
<i>Communication Costs less OIML-CS Costs</i>	n/a	n/a	64 583	60 873	63 536	
<i>OIML-CS Communication Costs</i>	n/a	n/a	1 997	1 964	2 050	
Communication Costs (TOTAL)	60 961	57 748	66 580	62 837	65 586	2 749
CIML Meeting	n/a	n/a	109 614	107 111	109 131	
Additional Seminar	n/a	n/a	6 059	5 869	5 869	
Meetings Costs – CIML plus Seminar (TOTAL)	83 772	137 073	115 673	112 980	115 000	2 020
<i>T & A Costs less OIML-CS Costs</i>	n/a	n/a	95 654	93 465	88 000	
<i>OIML-CS T & A Costs</i>	n/a	n/a	10 785	2 000	8 000	
Travel & Accommodation Costs – BIML (TOTAL)	99 601	106 782	106 439	95 465	96 000	535
Miscellaneous Costs	20 505	28 581	36 950	21 061	15 311	5 750
Search for AD	n/a	n/a	6 332	15 000	0	15 000
Search for Director	n/a	n/a	0	40 000	32 000	8 000
Special Fund for Developing Countries	4 654	10 025	40 539	35 000	40 000	5 000
Training for Technical Work	0	0	63 882	75 000	90 500	15 500
TOTAL OTHER CHARGES	413 632	501 832	611 122	606 920	601 003	5 917
Depreciations	193 428	206 546	226 725	190 500	224 065	33 565
Provision for retirement	0	0		0	0	
Provision for uncollected funds	21 000	0		14 000	0	14 000
TOTAL DEPRECIATIONS & PROVISIONS	214 428	206 546	226 725	204 500	224 065	19 565
TOTAL CHARGES	2 095 963	2 104 760	2 263 800	2 304 818	2 379 932	75 114
RESULT	51 277	74 968	44 489	84 318	173 948	89 630



<i>CS System Certificate Income</i>					60 000	
<i>CS System TotalCosts</i>					103 050	
<i>Result</i>					43 050	



Agenda Item 8.5.1

Initial discussions on budget surplus (reserves)

Resolution no. 2016/3 (*Agenda item 4.2*)

The Conference,

Having regard to its discussions on the levels of reserves appropriate to its operations,

Requests the **Committee** to consider the policy it should adopt towards the long-term level of the **reserve funds and the purposes for which they should be used**, and to report on its recommendations to the 16th Conference in 2020.



Some considerations

there is a fixed four year budget period

there could be a new Member State join the Organization

there could be a Member State decide to stop being a Member or not be able to pay their contribution for one or many years

not all Member States pay their contribution at the beginning of each year (slow pay or arrears)



Some considerations

The OIML:

- has ongoing expenses each day, week, month, all year, the majority of these expenses are fixed or planned in advance
- has no penalty for a member not paying on time
- requires three years of non-payment before any consequence (Convention)
- has **no possibility** of making up a non-payment from other members
- has **no other** source of funds
- has **no ability** to make a short term loan (Convention)



What is a “reserve”

ARTICLE XXIV (24)

For a financial period equal to the interval between its sessions, the **Conference shall decide**:

- the overall amount of credits necessary to cover the Organisation’s operating expenses;
- the annual amount to be placed in **reserve** to meet **essential emergency expenses**, and to ensure the execution of the budget in the **event of income proving insufficient**.



Agenda Item 8.5.1

ARTICLE XXV (25)

The **Director** of the Bureau shall be authorised to undertake and make payments on his own authority in respect of the Organisation's operating expenditure.

But he may **not**:

- pay extraordinary expenses, or
- draw money from the **reserve** established for the purpose of assuring the execution of the budget in the event of **insufficient receipts**,

without **first obtaining the consent** of the President of the Committee.



Agenda Item 8.5.1

ARTICLE XXV (25)

- **Budget surpluses shall remain available** for use throughout the **entire financial period**.
- The Director's management of the budget must be submitted to the Committee which will examine it at each of its sessions.
- Upon the **expiry of the financial period**, the Committee shall submit the balance sheet of its management to the Conference.
- The **Conference shall decide** what is to be done with **any surplus**. The amount of this surplus may either permit a corresponding reduction in the dues of the Member States, or else shall be added to the **reserve** funds.



Agenda Item 8.5.1

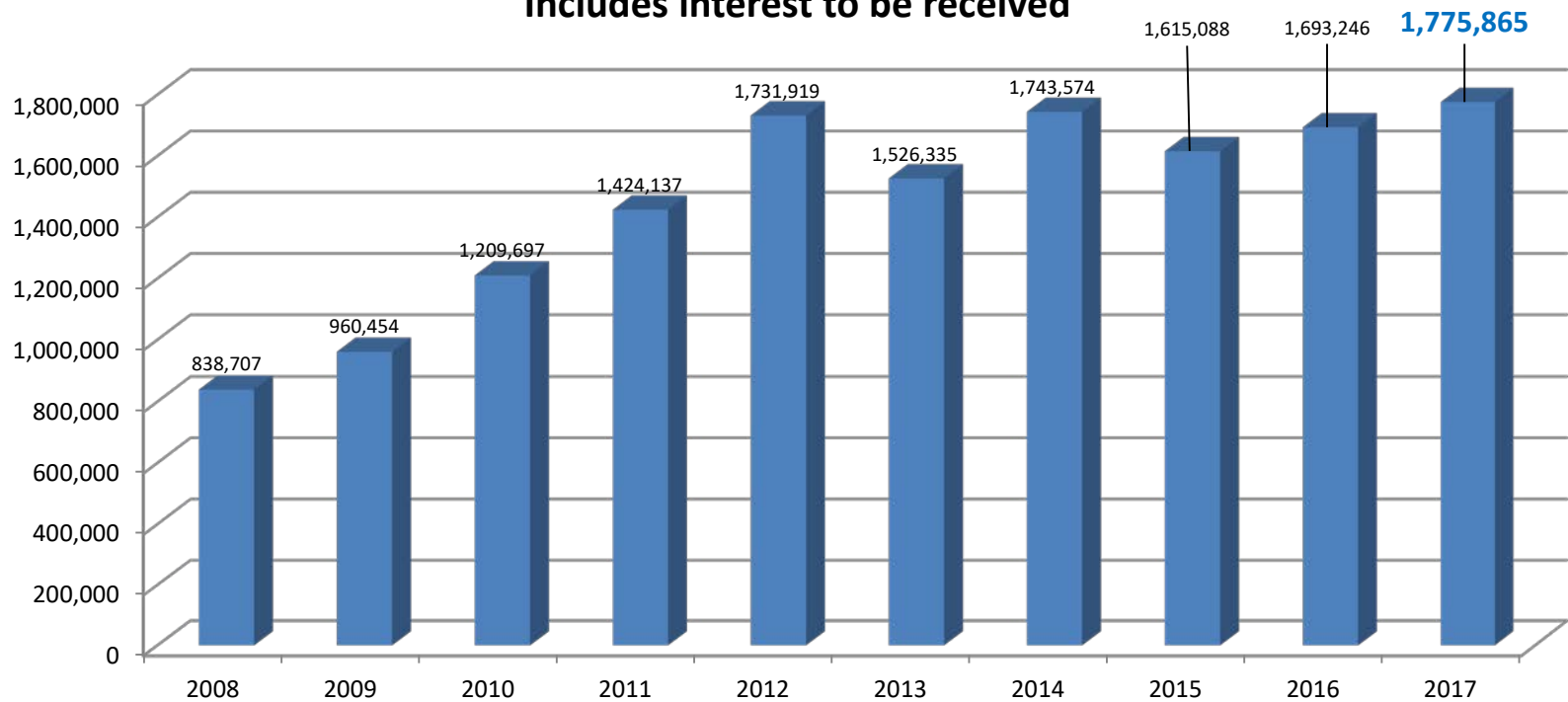
ARTICLE XXIX (29)

Insufficiency of receipts resulting from the elimination of a Member State shall be compensated for by drawing from the **reserve** funds, constituted as explained in Article XXIV.



End of year cash

Year end cash
Includes interest to be received





Background on reserves

- I have stated 50% of total expense budget is a general standard
- we have heard a suggestion of as little as 10% of total budget
- examples in literature indicate up to 3 years; based on high risk
- the [accounting rules](#) state that not more than 3 years of expenses are allowed in reserves

There is no single best answer

Each situation must be evaluated to find the correct value



Current percentage

	2017	2018	2019	2020		
TOTAL CHARGES	2 284 700	2 304 818	2 297 407	2 219 635	9 106 559	
					2 276 640	Average

2 276 640 euros **average** total yearly charge (expense)

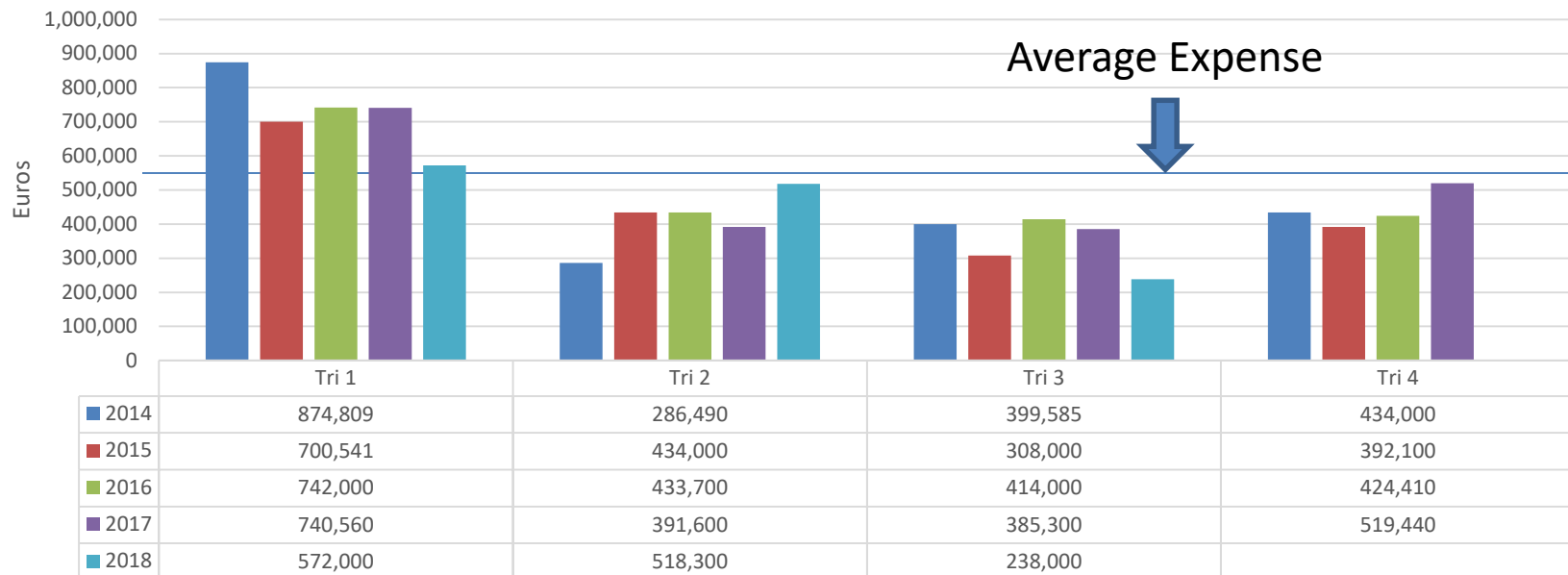
1 775 865 euros as of December 2017 (all liquid assets)

78 % of current cash vs. expenses (ratio)



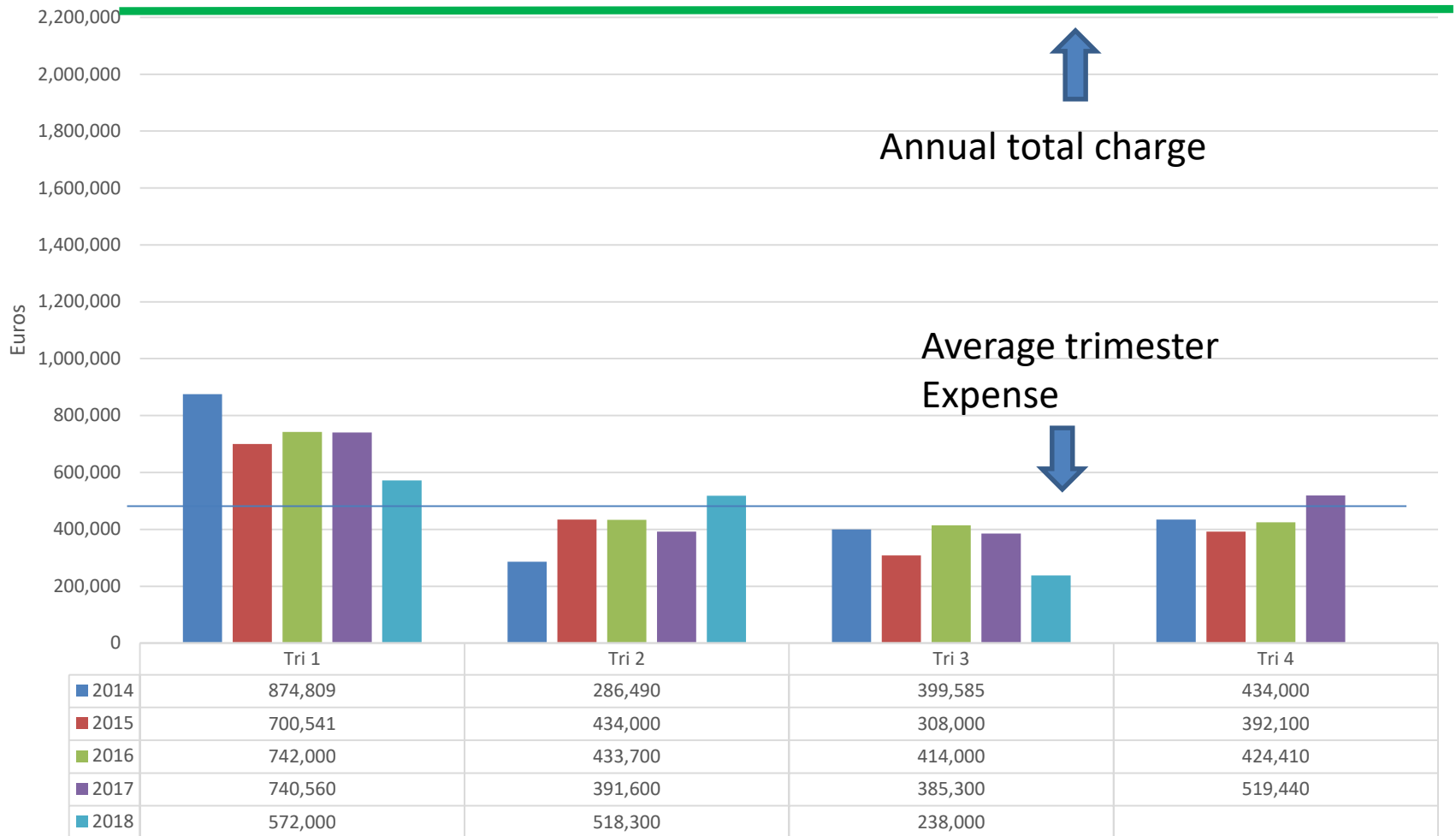
Trimester payments by MS

Payments by Trimester (three months)





Payments by Trimester (three months)





Trimester MS

Payments

year	Tri 1	Tri 2	Tri 3	Tri 4
2014	874 809	286 490	399 585	434 000
2015	700 541	434 000	308 000	392 100
2016	742 000	433 700	414 000	424 410
2017	740 560	391 600	385 300	519 440
2018	572 000	518 300	238 000	

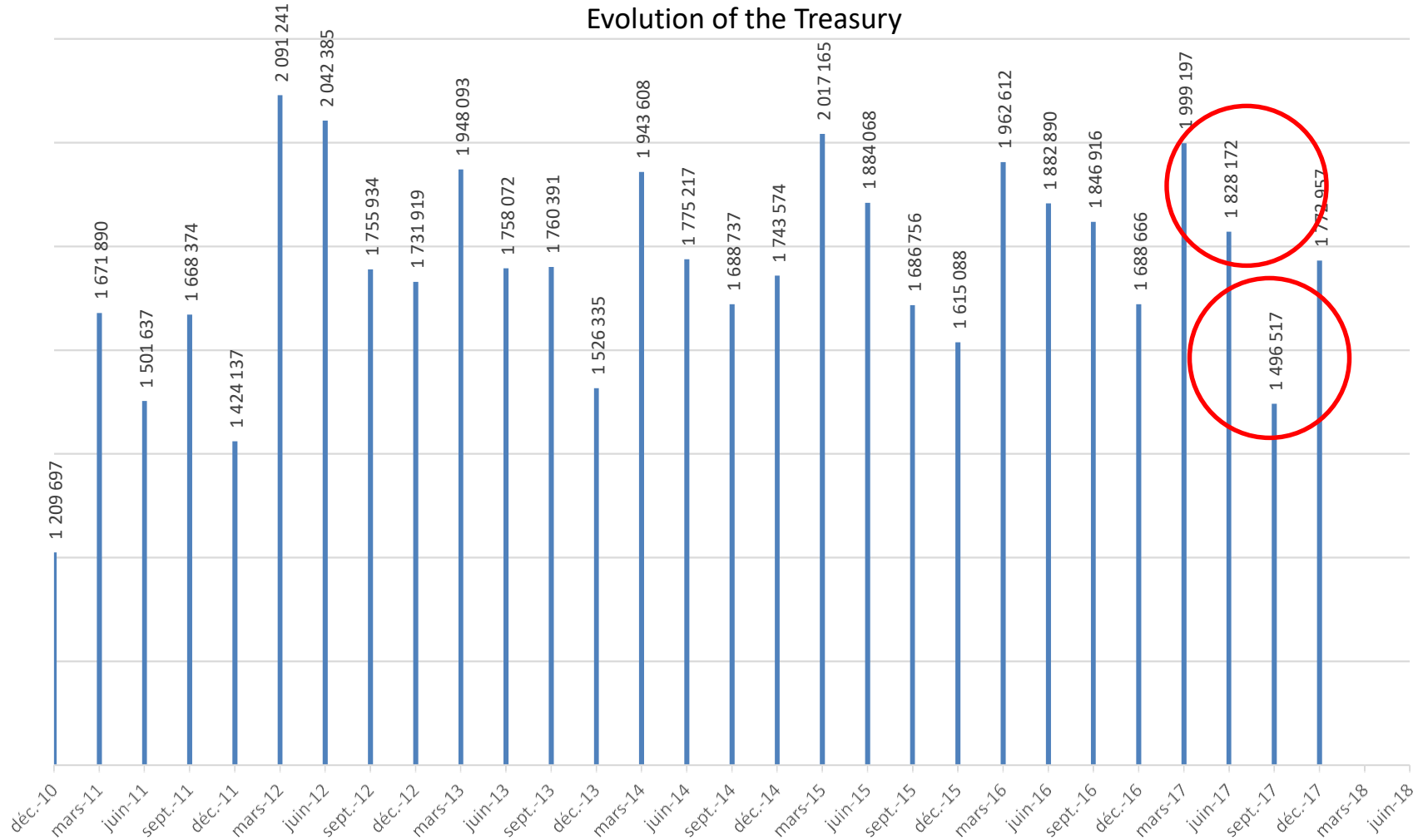
Expense

Average trimester expense	531 758
Max	680 460
Min	468 669

Max Expense	680460
Min payment	238000
worst case	442460



Evolution de la Trésorerie Evolution of the Treasury





What is the answer?

I have no right answer for the amount of reserves

The Organization must however maintain some level of **reserve** to meet **essential emergency expenses**, and to ensure the execution of the budget in the **event of income proving insufficient**.

No matter the answer,
I do believe the OIML has some funds
that could be put to work
for the Organization



Agenda Item 8.5.1

Resolution no. 2016/2 (*Agenda item 4.2*)

The Conference,

Having regard to Article XXV, final paragraph, of the Convention,

Resolves:

- a) The budget surpluses (net results) from the 2013–2016 financial period shall be added to the reserve funds;
- b) During the financial period 2017–2020, the increase in the **reserve funds** mentioned in a) above **should be made available** to provide time-limited support to secretariats and conveners in developing their capability, in particular through training, to deliver the technical work of the OIML.



Investment in the future of the OIML work

Could the OIML best serve its members by:

- continuing the training of Conveners and others
- providing assistance with the technical work by additional support in the area of project management and direct help to conveners
- providing additional support for CEEMS OTC activities
- creating various online training modules and e-learning opportunities



A great deal to consider

- These are very exciting times for the OIML
- now it is time for you to prepare to discuss this topic at the next CIML, in preparation for the 16th Conference



Agenda Item 8.5.2

- Initial discussion on Corresponding Member (CM) classes



Discussion Topic

- “I consider that Corresponding Members now benefit much more than in the past from their membership thanks mainly to the interactivity of the OIML website. They can now participate actively in our technical work, though of course they do not have voting rights.
- After discussion at the Presidential Council meeting in 2018 it was agreed that a proposal should be developed to ask CIML Members about the possibility of introducing **four distinct classes** for Corresponding Members, so under agenda item 8.5.2 I propose that we have an initial discussion with a view to presenting a proposal that could be put to the 16th Conference in 2020.”



OIML Convention, class

ARTICLE **XXVI**

To determine the respective shares of the Member States, the latter are divided into four categories, according to the total population of the home country and territories represented.

Class 1: population of 10 million inhabitants or less;

Class 2: population between 10 million exclusive and 40 million inclusive;

Class 3: population between 40 million exclusive and 100 million inclusive;

Class 4: population of over 100 million.

The population figures are rounded off to the lower million.

Depending on the class, contributions are proportional to 1, 2, 4 and 8.



OIML Convention

Corrected contribution

For the application of paragraph 5 [*When the use of measuring instruments in any State is clearly below the average the State may apply to be put in a lower class than that assigned to it by its population.*] of Article XXVI.1 of the OIML Convention, the International Committee of Legal Metrology, during its 40th Meeting in June 2005, adopted the following rule:

According to its **Gross National Income per capita**, a country may be declassified:

- *by one class for lower middle income countries whose Gross National Income per capita is greater than twice that of low income countries;*
- *by two classes for lower middle income countries whose Gross National Income per capita is lower than twice that of low income countries;*
- *by three classes for low income countries.*



OIML Convention and CM

ARTICLE V

Apart from Members, the following **may take part** in the **Conference** as **Corresponding Members**:

- 1 States, or territories which cannot or do not yet wish to become parties to the Convention;
- 2 International Unions pursuing an activity connected with that of the Organisation.

Corresponding Members **may not be represented** at the Conference but **may appoint observers** to it in a purely consultative capacity. They **shall not pay subscriptions** as Member States, but they **shall bear the cost** of providing such services **as they may request** and the **cost of subscriptions to publications** of the Organisation.



Background

As decided by the **13th Conference (2008)** the annual Corresponding Member fee shall be equal to 10 % of the base contributory share for a Member State.



Background

as discussed in Berlin (2004) but omitted from the Resolution, the ongoing objective was for Corresponding Members' subscriptions to be progressively increased until they reached 10 % of the basic contribution;

Resolution no. 14 (2008)

The base contributory share for Member States for the financial period 2009–2012 shall be as follows:

2009 13 600 €

2010 13 900 €

2011 14 200 €

2012 14 500 €

No entry fee shall be due for countries joining as Member States during this financial period.

Resolution no. 15 (2008)

Corresponding Member fees for the financial period 2009–2012 shall be as follows:

2009 1 120 €

2010 1 230 €

2011 1 340 €

2012 1 450 €

No entry fee shall be due for countries joining as Corresponding Members during this financial period.



Background

The CM fee for the 2017–2020 financial period is:

2017: €1 400

2018: €1 400

2019: €1 400

2020: €1 400

All Corresponding Members currently are the **same class**



What CMs can actually do

A CM can access and participate in all relevant activities of the OIML in the same way that a MS can access and participate

- **CMs can:**
- fully access all relevant parts of the OIML website
- freely download all OIML Publications
- receive all relevant OIML circulars and announcements
- participate of the OIML Conference as observers, includes all documentation, activities of the meeting, lunches, reception
- participate in the CIML meetings as observers, includes all documentation, activities of the meeting, seminars, lunches, reception, special visits
- participate in the technical work of OIML TCs/SCs and PGs as observers and make comments
- participate in the OIML Certification System (OIML-CS) as Associates
- participate in the OIML-CS Management Committee as observers and make comments



What CMs cannot do

A CM cannot vote, cannot hold an office, cannot issue OIML Certificates, cannot host a meeting

- **CMs cannot:**
- vote at Conference or at CIML meetings
- vote in CIML online votes [ballots]
- vote in a TC/SC or PG (either in a meeting or online)
- vote in the OIML-CS Management Committee
- hold the Presidency or Vice Presidencies of the Conference or the CIML
- hold a Secretariat of an OIML Technical Committee (TC) / Subcommittee (SC) or Convenership of a Project Group (PG)
- act as Chairperson or Deputy Chairperson of the OIML-CS Management Committee
- designate organizations in their country to issue OIML certificates under OIML-CS
- be a member of the Presidential Council
- host a Conference or a CIML Meeting



Question

- Should the Corresponding Members of the OIML be identified by Classes?



	2017 World Bank Population	Class	World Bank GNI	class reduction	Class after Reduction	Classification 1, 2, 4, 8
meeting						
1 ANGOLA	29	2	3330	1	1	1
2 ARGENTINA	44	3	13040	0	3	4
3 AZERBAIJAN	9	1	4080	0	1	1
4 BAHRAIN	1	1	20240	0	1	1
5 BANGLADESH	164	4	1470	2	2	2
6 BARBADOS	0	1	15540	0	1	1
7 BOLIVIA	11	1	3130	1	1	1
8 BOSNIA AND HERZEGOVINA	3	1	4940	0	1	1
9 BOTSWANA	2	1	6820	0	1	1
10 COSTA RICA	4	1	11040	0	1	1
1 DOMINICAN REPUBLIC	10	1	6630	0	1	1
2 ECUADOR	16	2	5890	0	2	2
3 ESTONIA	1	1	18190	0	1	1
4 FIJI	0	1	4970	0	1	1
5 GEORGIA	3	1	3790	1	1	1
6 GHANA	28	2	1490	2	1	1
7 GUATEMALA	16	2	4060	0	2	2
8 GUINEA	12	2	820	3	1	1
9 ICELAND	0	1	60830	0	1	1
20 IRAQ	38	2	4770	0	2	2
1 JORDAN	9	1	3980	1	1	1
2 KIRIBATI	0	1	2780	1	1	1
3 KOREA (D.P.R.)	25	2	100	3	1	1
4 KUWAIT	4	1	31430	0	1	1
5 LATVIA	1	1	14740	0	1	1
6 LIBERIA	4	1	280	3	1	1
7 LIBYA	6	1	6540	0	1	1
8 LITHUANIA	2	1	15200	0	1	1
9 LUXEMBURG	0	1	70260	0	1	1
30 MADAGASCAR	25	2	400	3	1	1
1 MALAWI	18	2	320	3	1	1
2 MALAYSIA	31	2	9650	0	2	2
3 MALTA	0	1	23810	0	1	1
4 MAURITIUS	1	1	10140	0	1	1
5 MEXICO	129	4	8610	0	4	8
6 MOLDOVA	3	1	2180	1	1	1
7 MONGOLIA	2	1	3290	1	1	1
8 MONTENEGRO	0	1	7350	0	1	1
9 MOZAMBIQUE	29	2	420	3	1	1
40 NAMIBIA	2	1	4600	0	1	1
1 NEPAL	29	2	790	3	1	1
2 NIGERIA	190	4	2080	1	3	4
3 OMAN	4	1	14440	0	1	1
4 PANAMA	4	1	13100	0	1	1
5 PAPUA NEW GUINEA	8	1	2410	1	1	1
6 PARAGUAY	6	1	3920	1	1	1
7 PERU	32	2	5970	0	2	2
8 PHILIPPINES	104	3	3660	1	2	2
9 QATAR	2	1	61070	0	1	1
50 RWANDA	12	2	720	3	1	1
1 SEYCHELLES	0	1	14180	0	1	1
2 SIERRA LEONE	7	1	510	3	1	1
3 SINGAPORE	5	1	54530	0	1	1
4 SUDAN	40	2	2379	1	1	1
5 SYRIAN ARAB REPUBLIC	18	2	100	3	1	1
6 TRINIDAD AND TOBAGO	1	1	15530	0	1	1
7 UGANDA	42	2	600	3	1	1
8 UKRAINE	44	3	2388	1	2	2
9 UNITED ARAB EMIRATES	9	1	39130	0	1	1
60 URUGUAY	3	1	15250	0	1	1
1 UZBEKISTAN	32	2	1980	2	1	1
2 ZIMBABWE	16	2	910	3	1	1



CM Classes

Currently 65 Corresponding Members
all the same class

Coefficient	Number of CMs
1	53
2	9
4	2
8	1
total	65



Discussion

- end of my presentation
- now it is time for you to prepare to discuss this at the next CIML, in preparation for the 16th Conference



Organisation Internationale de Métrologie Légale

International Organization of Legal Metrology



Agenda Item 10.3



CEEMS

<u>CHARGES</u>	2015	2016	2016	2017	2017	
	Actual	Voted	Actual	Voted	Actual	
Special Fund for CEEMS 628500	4 654	35 000	10 025	35 000	40 539	-5 539

31/01/2017 FONDS SPECIAUX DEVELOPPEMENT	7 191
19/07/2017 RBT HANS DIETER VELVE ASTANA	1 985
30/08/2017 FONDS SPECIAUX HANS DIETER	655
25/10/2017 RBT LM - SAN SALVADOR	192
25/10/2017 RBT LM - SAN SALVADOR	349
30/10/2017 LM - SAN SALVADOR	444
31/12/2017 EMENCIA - CPLT SOLDE FACT	5 250
31/12/2017 CEEMS ID Kenya	21 531