



52nd CIML Meeting - Working Document

Additional Meeting Document

52-CIML-AMD-06

2017-10-02

Agenda item 7: Report by the BIML Director on BIML activities

BIML Work Program



Objectives of the OIML Strategy (OIML B 15:2011)

- Objective 1:** To develop, in cooperation with our stakeholders, standards and related documents for use by legal metrology authorities and industry that when implemented will achieve the mission of the OIML.
- Objective 2:** To provide mutual recognition systems which reduce trade barriers and costs in a global market.
- Objective 3:** To represent the interests of the legal metrology community within international organizations and forums concerned with metrology, standardization, testing, certification and accreditation.
- Objective 4:** To promote and facilitate the exchange of knowledge and competencies within the legal metrology community worldwide.
- Objective 5:** In co-operation with other metrology bodies, to raise awareness of the contribution that a sound legal metrology infrastructure can make to a modern economy.
- Objective 6:** To identify areas for the OIML to improve the effectiveness and efficiency of its work.

BIML Note: This document has been redrafted and reorganized in order to present activities in a clear, logical format.

A. Conference, CIML meeting and seminar

No.	Project		Planned		Who	Obj.	Status / Comments
	Sub.	Activity	Start	Finish			
1	52nd CIML Meeting (2017)					4	
	1	Find venue	2016-10	2016-10	PSt-G		Completed: Cartagena
	2	Draft agenda, meeting schedule	2017-03	2017-07	SP		Completed
	3	Meeting website (including registration)	2017-02	2017-05	CP, PSt-G, J-CE, JA		Completed
	4	Compile working document	2017-05	2017-07	SP, ID, LM, PD, CP		Completed
2	2017 Seminar					4	
	1	Decide theme, Agenda, Planning	2017-03	2017-05	SP, PD		Theme decided: "The OIML Certification System (OIML-CS)" Completed
3	53rd CIML Meeting (2018)					4	
	1	Find venue	2016-10	2016-10	PSt-G		Completed: Hamburg
	2	Draft agenda, meeting schedule		2018-07			Ongoing – schedule complete
	3	Meeting website (including registration)		2018-04			
	4	Compile working document		2018-07			
4	2018 Seminar					4	
	1	Decide theme, Agenda, Planning	2018-03	2018-07			Theme is "Legal metrology in practice"

B. Publication reviews

No.	Project		Planned		Who	Obj.	Status / Comments
	Sub.	Activity	Start	Finish			
1	Publication review: R 18					1,4	
	1	CIML phase	2015-12	2016-10	ID		Completed. Discussed at the 51st CIML Meeting. No CIML decision taken – awaiting new B 6
2	Publication review: R 51					1,4	
	1	CIML phase	2015-12	2016-03	ID		Completed. Discussed at the 51st CIML Meeting. Discuss with secretariat and include in proposals for 52nd CIML Meeting
3	Publication review: R 76					1,4	
	1	CIML phase	2015-12	2016-03	ID		Completed. Discussed at the 51st CIML Meeting - New project approved – 1st PG meeting 2017-12
4	Publication review: R 111					1,4	
	1	CIML phase	2015-12	2016-03	ID		Completed. Discussed at the 51st CIML Meeting. No CIML decision taken – awaiting new B 6

C. BIML project phase

No.	Project		Planned		Who	Obj.	Status / Comments
	Sub.	Activity	Start	Finish			
1	Project Group forming						
	1	New project in TC 5/SC 2 <i>Software the revision of D 31:2008 General requirements for software controlled measuring instruments</i>	2016-11	2017-09	ID		Workspace set up; announcement sent out to TC/SC
	2	New project in TC 8/SC 1 <i>Static volume and mass measurement the revision of R 125:1998 Measuring systems for the mass of liquids in tanks</i>	2016-11	2018-02	LM		Workspace set up; announcement sent out to TC/SC
	3	New project in TC 8/SC 7 <i>Gas metering the revision of R 139:2014 Compressed gaseous fuel measuring systems for vehicles</i>	2016-11	2017-09	LM		Workspace set up; announcement sent out to TC/SC. 3 P-members demoted to O-members because of lack of response
	4	New project in TC 9/SC 1 <i>Non-automatic weighing instruments the revision of R 76:2006 Non-automatic weighing instruments</i>	2016-11	2017-12	ID		Workspace set up; announcement sent out to TC/SC
	5	New project in TC 9/SC 2 <i>Automatic weighing instruments the development of a new Recommendation on Continuous totalizing automatic weighing instruments of the arched chute type</i>	2016-11	2018-01	ID		Workspace set up; announcement sent out to TC/SC
	6	New project in TC 12 <i>Instruments for measuring electrical quantities, the revision of R 46:2012 Active electrical energy meters</i>	2016-11	2017-04	ID		Workspace set up; announcement sent out to TC/SC
	7	New project in TC 17/SC 2 <i>Saccharimetry the development of a new Recommendation on Near infra-red instruments</i>	2016-11	2017-10	LM		Workspace set up; announcement sent out to TC/SC. No convener. Secretariat claims lack of competence. Australia (project proposer) willing to be convener, but asking for 1-2 years before starting project

2	CD vote					
1	Revision of R 60 <i>Metrological regulation for load cells</i> in TC 9/p 1. PG phase: 5 CD circulated to PG for vote and comment	2016-10	2017-01	SP		5 CD vote closed – comments submitted back to convener for analysis. Passed POB. Submitted to 52nd CIML for approval
2	Revision of R 129 <i>Multi-dimensional measuring instruments</i> in TC 7/SC 5/p 1. PG phase: 2 CD circulated to PG for vote and comment	2017-01	2018-01	LM		3 CD to be completed by 2018-01
3	CIML Preliminary online ballot (POB)					
1	Revision of R 80 <i>Road and rail tankers with level gauging</i> (Part. 2: Metrological control and tests, Part 3: Test Report Format)	2017-01	2017-04	SP		Submitted to 52nd CIML for approval
2	Revision of R 61 <i>Automatic gravimetric filling instruments</i>	2017-03	2017-06	ID		Submitted to 52nd CIML for approval
3	New publication: <i>Guidance for defining the system requirements for a certification system for prepackages</i>	2017-06	2017-09	SP		POB closed 2017-09-27
4	CIML final approval					
	<i>Currently none ongoing</i>					See 52nd CIML Meeting drafts page for R 60, R 61, R 80, B 6, B 18, B xx

D. Publication phase

No.	Project		Planned		Who	Obj.	Status / Comments
	Sub.	Activity	Start	Finish			
1	Approved publications					1,4	
	1	New OIML <i>Guide Expression of uncertainty in measurement in legal metrology applications</i> (G 19)	2016-09	2016-12	LM, CP		Resubmitted to the CIML as a Guide for Preliminary online ballot. Approved by the CIML President in February 2017. Published 2017-02-07
	2	Revision R 87: <i>Quantity of product in prepackages</i>	2016-06	2016-09	SP, CP		Resubmitted to the CIML for a second Preliminary online ballot (Result: Passed). Approved by the CIML in October 2016. Published 2017-01-16
	3	New Recommendation: <i>Protein measuring instruments for cereal grains and oilseeds</i> (R 146)	2016-07	2016-10	LM, CP		Submitted for approval by the CIML at its 51st Meeting. Approved at the 51st CIML Meeting. Published 2017-02-01
	4	Revision of R 59: <i>Moisture meters for cereal grains and oilseeds</i>	2016-07	2016-10	LM, CP		Submitted for approval by the CIML at its 51st Meeting. Approved at the 51st CIML Meeting. Published 2017-03-02
	5	New Recommendation: <i>Standard black body radiator for the temperature range from – 50 °C to 2500 °C</i> (R 147)	2016-07	2016-10	LM, CP		Submitted for approval by the CIML at its 51st Meeting. Approved at the 51st CIML Meeting. Published 2017-01-19
3	French translations					1,4	
	1	R 50	Unknown	Unknown	CP		No new translations have been started
	2	R 137-3	Unknown	Unknown	CP		No new translations have been started
	3	R 139	Unknown	Unknown	CP		No new translations have been started
	4	Amendment to R 35-1	Unknown	Unknown	CP		No new translations have been started
	5	R 87	2017-07	2017-10	CP		Started
	6	R 146	Unknown	Unknown	CP		Competent technical translator required
	7	R 59	Unknown	Unknown	CP		Competent technical translator required
	8	R 147	2017-05	2017-07	CP		Published 2017-08-14
2	OIML Bulletin					4	
	1	Article from 2016 award winner		2017-11	ID	4,5	Reminder needed for article from the 2016 award winner to be requested for a future Bulletin. Possible article from Saint Lucia on developments in Caribbean
	2	Search for suitable articles	Ongoing	All year	CP, all		

E. Technical projects

No.	Project		Planned		Who	Obj.	Status / Comments
	Sub.	Activity	Start	Finish			
1	New Document on Conformity to type					1,4,	
	1	3 CD vote	2015-03	2017-10	PD		3 CD to be circulated for vote and comment
	2	CIML POB	2018-02	2018-06	PD		
	3	CIML approval	2018-07	2018-10	PD		
2	New Guide for the application of ISO/IEC 17065 to assessment of certification bodies in legal metrology					1,4,	
	1	1 WD for comments	2013	2017-01	PD		1 WD issued on 2016-10-26 for comments by PG Members by 2017-01-27
	2	1 CD for comments	2017-01	2017-07	PD		1 CD issued 2017-07-27 for comments by PG
	3	2 CD for vote and comments	2017-09	2018-02	PD		
	4	CIML POB	2018-02	2018-06	PD		
	5	CIML approval	2018-07	2018-10	PD		
3	Revision of D 30: Guide for the application of ISO/IEC 17025 to the assessment of Testing Laboratories involved in legal metrology					1,4,	
	1	Project proposal phase	2012	2017-09	PD		Suspended until revision of ISO/IEC 17025 is published, which will occur in Autumn 2017
	2	1 WD for comments	2017-10	2018-03	PD		1 WD will be developed after publication of the revised ISO/IEC 17025 in Autumn 2017 and circulated in early 2018 for comment
4	Monitor correct use of terminology in OIML publications		Ongoing		Tec	1,4,6	
5	Training for TC/SC/PG secretariats/conveners				ID	1,4,6	
	1	Define program	2017-02	2017-03	ID, GV, SP		Completed
	2	Organize venues	2017-03	2018-01	ID, SP		German training completed 2016. Russian training completed 2017-06. Training at BIML programmed for 2017-12. Preliminary training programme for 2018 identified, including Eastern Europe postponed from 2017-11

F. OIML Systems

No.	Project		Planned		Who	Obj.	Status / Comments
	Sub.	Activity	Start	Finish			
1	Training for MAA lead assessors and technical experts					2,5	
	1	Define program					No longer applicable
2	OIML Certification System (OIML-CS) Framework Document			2016-11		2,5	
	1	CIML approval	2016-10	2017-10	PD, CP		Revision submitted for approval at 52nd CIML Meeting
3	OIML Certification System (OIML-CS) Operational and Procedural Documents and templates/forms					2,5	
	2	Provisional Management Committee (prMC) to finalize and approve documents	2016-11	2017-12	PD		prMC met in 2017-02. Second meeting held in Shanghai in 2017-06. All documents and the supporting infrastructure will be in place by end 2017-12
	3	OIML-CS Management Committee Workspace	2016-09	2016-12	JA, PD		Completed
	4	Update the "Certificate" section of the website for the new OIML-CS	2017-03	2017-12	PD, SP, CP, JA		A 'holding page' for the OIML-CS was completed in 2017-03, with full OIML-CS website established on the development site for implementation by 2018-01
4	OIML MAA						
	2	CPRs meeting planned in conjunction with the next Provisional Committee Meeting		2017-06	PD, LM		Final CPR meeting held in 2017-06 in Shanghai, P.R. China

G. Countries and Economies with Emerging Metrology Systems (CEEMS)

No.	Project		Planned		Who	Obj.	Status / Comments
	Sub.	Activity	Start	Finish			
1	New Basic Publication					1,4,5	
	1	Update the document and to send it to the PC for information (but not approval) and to the AG	2017-03	2017-07	SP, CP		Draft Basic Publication updated and sent to the AG Chair for comment; Workspace formed 2017-05-05
	2	Approval of the FDBP by the CIML	2017-07	2017-10	SP, CP		Submitted to 52nd CIML for approval

H. Other projects

No.	Project		Planned		Who	Obj.	Status / Comments
	Sub.	Activity	Start	Finish			
1	Website/Internet tools					1,6	
	1	RLMO website	2015-08	2017-??	SP, CP, YM		Awaiting response from the Chair of the RLMO round table. Insufficient information yet received to set up sub-site. List of RLMOs updated on the main OIML website
	2	Full OIML website review	2015-10	2018-03	CP, JA, Tec		Next development and expansion priorities have been defined during two brainstorming sessions. Subcontractor engaged for immediate improvements
2	Revision of B 6 Directives for OIML technical work					6	
	1	PG phase	2015-10	2017-02	PM, ID		Provisional dates. DT1 met in 2016, DT2 discussions in 2017. Meeting of PG 2017-03-09/10
	2	Preliminary online ballot phase	2017-03	2017-06	ID		Provisional dates
	3	CIML	2017-07	2017-10	PM, ID, CP		Submitted for approval by the CIML at its 52nd Meeting

I. Liaison activities

No.	Project		Planned		Who	Obj.	Status / Comments
	Sub.	Activity	Start	Finish			
1	Liaison with the BIPM					2,3,5	
	1	Maintain operational activities with the BIPM	Ongoing		SP, ID, CP		Main projects: World Metrology Day, AFRIMETS, DCMAS, CCU
	2	Participation in JCGM – WG1 (GUM)	Ongoing		LM		OIML represented by Charles Ehrlich
	3	Participation in JCGM	Ongoing		SP		Discussion needed
2	Liaison with ILAC/IAF					2,3,5	
	1	Annual update of joint ILAC-OIML work program			PD		BIML attended ILAC meetings in 2017-04 and will be attending joint annual meetings in 2017-10
	2	Periodic review of OIML D 10/ILAC G 24			PD		Project started (TC 4/p 9). ILAC AIC have supplied comments on WD. Ongoing
	3	Joint ILAC-OIML assessment procedure	2017-04	2017-12	PD		Procedure to be updated to reflect new OIML-CS. Attended ILAC AIC meeting 2017-04 to discuss the project. Revised version of procedure produced and will be approved by ILAC in 2017-10
	4	Joint IAF-OIML assessment procedure	2017-06	2017-10	PD		Procedure developed and submitted to IAF Product Certification WG. PD to attend WG meeting to approve document in 2017-10
3	Liaison with the IEC					2,3,5	
	1	Identify joint activities			ID, PD		TC 12 has identified a new project, approved by the CIML at its 51st Meeting. BIML attended IEC Conformity Assessment Board (CAB) meeting in 2016-10
	2	Review and revise MoU	2017-02	2018-02	PD		MoU discussed at PC meeting 2017-03. Initial draft discussed with IEC liaison 2017-04. Awaiting revised draft from IEC
4	Liaison with the UNECE WP.6					2,3,5	
	1	Draft OIML-UNECE MoU		2018-01	ID		Lower priority at the moment; meeting in 2016-11 attended. Not able to discuss further at DCMAS meeting (June 2017) since they participated by telephone. Further discussions at next WP 6 meeting if possible

No.	Project		Planned		Who	Obj.	Status / Comments
	Sub.	Activity	Start	Finish			
5	Liaison with UNIDO					2,3,5	
	1	Implementation of the MoU	Ongoing		ID		Communication ongoing – meetings in 2016-12 and 2017-02. BIML participated in regional training event 2017-03 and in Quality Policy meetings in February and June 2017
							Overtaken by ACP EU TBT e-learning tool. Future developments may be made in association with UNIDO
	3	AFRIMETS Legal Metrology School			ID		Final report and video with UNIDO now available. Project complete. Content integrated into e-learning tool
	4	Expert Group Meetings on Quality Infrastructure	2017-01	2017-11	ID		Attended meetings in 2017-02, 2017-06, 2017-09. Further meeting in 2017-11 on development of “Quality Policy Guiding Principles” document. Includes QI definition discussions in association with DCMAS
6	RLMO Round Table					2,3,5	
	1	Organize 2017 Round table	2017-03	2017-07	SP		Organised in conjunction with 52nd CIML Meeting
7	Liaison with ISO (CASCO, DEVCO and COPOLCO)					2,3,5	
	1	CASCO			PD		Attended ISO CASCO Plenary and STAR meetings in 2017-04. Participated in ISO CASCO WG44 meeting in 2017-07 and WG49 meeting in 2017-06. Will be attending WG49 meeting in 2017-09 and STAR meeting in 2017-12
	2	DEVCO			ID		Attended DEVCO meeting in 2017-09
	3	COPOLCO			ID		Currently work on unit pricing (lower priority at the moment). Started discussions with COPOLCO secretary on future cooperation
8	DCMAS					2,3,5	
	1	DCMAS Network Secretariat and website	2016-02	2018-03	ID, CP		The OIML took over the Secretariat for the period 2016–2017 and the BIML has completed the overhaul of the DCMAS website. Ongoing discussions about definition of “Quality infrastructure” and possible change of name. Discussions with ILAC/IAF about taking over chair. Meeting 2017-06 to allow for QI discussions in

No.	Project		Planned		Who	Obj.	Status / Comments
	Sub.	Activity	Start	Finish			
							association with UNIDO EGM. 2017-06 meeting decided that the OIML would chair until 2018
9	ACP EU TBT Programme					2,3,5	
	1	Online training tool	2015-11	ongoing development	ID		Initial facilities completed. Published as a sub-domain of the OIML website (lms.oiml.org). Possibility of additional modules can be considered
	2	Translation into French	2017-06	2017-12	ID		Completed under ACP project, awaiting integration
	3	Translation into Spanish	2017-10	2018-01	ID, LM		To be started by the BIML
10	Joint Declarations					2,3,5	
	1	BIPM-ILAC-ISO-OIML Joint Declarations to be updated to reflect the new OIML Certification System (OIML-CS)	2017-03	2018-03	PD		Draft revisions have been provided to the BIPM. Awaiting the introduction of the OIML-CS

J. Financial and management issues

No.	Project		Planned		Who	Obj.	Status / Comments
	Sub.	Activity	Start	Finish			
1	2016 Accounts					6	
	1	Audit of 2016 accounts		2017-02	SP		Completed
	2	CIML approval of 2016 accounts	2017-07	2017-10	SP		To be submitted for approval by the CIML at its 52nd Meeting
2	Status of Corresponding Members					6	
	1	Develop proposals regarding CMs	2017-05	2020-10	SP		Initial analysis completed 2017-05

K. List of meetings / travel for 2017

Event	Destination	No	Prio	Date	Comment
CIML					
CIML - Guests	Cartagena	7	1	2017-10	
CIML - Award winners	Cartagena	2	1	2017-10	
CIML - BIML	Cartagena	7	1	2017-10	
Preparation CIML 2017	Cartagena	1	1	2017-02	PSt-G
Preparation CIML 2018	Hamburg	2	1	2017-03, 2017-07	PSt-G
RLMOs					
AFRIMETS	Johannesburg, Pretoria	2	1	2017-03, 2017-07	ID
APLMF	Cambodia	1	1	2017-10	SP
COOMET 25th Meeting	Minsk	1	1	2017-04	ID
CROSQ	Kingston	1	1	2017-03	ID
SIM	El Salvador	1	1	2017-10	LM, PM
WELMEC 32st Committee Meeting	Spain	1	1	2017-05	SP
Liaisons					
European Commission WG-MI	Brussels	2	1	2017-01	PD
DCMAS Network	Vienna	1	1	2017-06	ID
ILAC AIC	Vancouver	1	2	2017-10	PD
IAF Product Certification WG	Vancouver	1	2	2017-10	PD
ILAC/AIC and IC	Frankfurt	1	3	2017-03-04	PD
ISO GA + DEVCO	Berlin	1	2	2017-09	ID
JCGM (Committee)	Sèvres	1	2	2017-05	-
JCGM/WG 1	Sèvres	2	1	2017-05	LM
JCGM/WG 1	Pretoria	2	1	2017-11	LM
JCGM/WG 2	Sèvres	1	1	2016-12	
OECD	Paris	1	1	2017-04	SP
TBT Committee	Geneva	3	1	2017-06, 2017-11	ID
UNECE/WP 6	Geneva	1	2	2017-11	ID
UNIDO	Vienna, Kingston	1	2	2017-02, 2017-03, 2017-11	ID
WELMEC WG 8	Paris	1	2	2017-02	PD

Event	Destination	No	Prio	Date	Comment
ACP-EU-TBT	Nairobi, Brussels	2	2	2017-01, 2017-05	ID
NOBOMET	Brussels	1	1	2017-03	LM/PD
Codex Alimentarius Commission	Geneva	1	2	2017-07	ID
IEC CAB	Vladivostok	1	2	2017-10	-
ISO CASCO WG 44	Geneva	1	2	2017-07	PD
ISO CASCO WG 49	Geneva	1	2	2017-06	PD
ISO CASCO WG 49	Geneva	1	2	2017-09	PD
ISO CASCO STAR	Geneva	1	2	2017-12	PD
ISO CASCO Plenary and STAR	Vancouver	1	2	2017-04	PD
ISO DEVCO and GA	Berlin	1	1	2017-09	ID
PGs					
TC 17/SC 7/p 3	Paris	1	1	2017-02	LM
TC 8/SC 1/ p 9 – p 10	The Hague	1	1	2017-06 or -07	LM
MAA review meeting	Shanghai	2	1	2017-06	LM, PD
prMC (1)	Berlin	1	1	2017-02	PD
prMC (2)	Shanghai	2(?)	1	2017-06	PD, LM
TC 8/SC 3/p 4	TBA	1	1	2nd half of 2017	LM
TC 9/SC 1/p 1	Braunschweig	1	1	2017-12	ID
TC 5/SC 2/p 3	Berlin	1	1	2017-09	ID
TC 8/SC 7/p 6	TBA	1	1	Last quarter of 2017	LM
TC 7/SC 4/p 3	Ljubljana	1	1	2017-10	PD
TC 8/SC 7/p 7	Yokohama	1	1	2017-03	LM
TC 8/SC 7/p 7	Delft	1	1	2017-09	LM
Congresses and Miscellaneous events					
World Metrology Day	Kazakhstan	1	1	2017-05	SP
World Metrology Day	Malaysia	1	1	2017-05	SP
World Metrology Day	Nairobi	1	1	2017-05	ID
VNIIM Symposium	St. Petersburg	1	1	2017-06	SP
International Metrology Symposium	Havana	1	1	2017-09	SP
PTB Software seminar	Berlin	1	1	2017-06	ID
Convener training seminar	Saint Petersburg	1	1	2017-06	ID, GV
AFRIMETS training course	Nairobi	1	1	2017-11	ID, PD