



OIML CERTIFICATION SYSTEM (OIML-CS)

OIML Issuing Authority Application Form

1. **Country:**

2. **OIML Issuing Authority name:**

3. **Type of application**

New OIML Issuing Authority

Modification/extension to scope of an existing OIML Issuing Authority, e.g. addition of a new instrument category, addition of another edition of an OIML Recommendation, Transition from Scheme B to Scheme A.

4. **OIML Issuing Authority details**

Note : Complete this section for a new application or if the existing contact details of the OIML Issuing Authority have changed.

Address	Contact Details	
	Name:	
	Tel:	
	E-mail:	

5. **Scope**

In the table on the following page please detail the category(ies) of measuring instrument(s), the applicable OIML Recommendation(s) and the Scheme(s) that you are applying for.

Note: For a modification/extension to scope it is only necessary to detail the change(s) from the existing scope.

Measuring Instrument Category	OIML Recommendation	Scheme ¹	Restrictions ²
Sphygmomanometer	R 16:2002		
Taximeters	R 21:2007		
Material Measures of Length	R 35:2007		
Active electrical energy meters	R 46:2012		
Water meters	R 49:2006		
	R 49:2013		
Continuous totalizers	R 50:2014		
Automatic catchweighers	R 51:2006		
Sound Level Meters	R 58:1998		
Moisture meters for cereal grains and oilseeds	R 59:2016		
Load cells	R 60:2000		
	R 60:2017		
Automatic Gravimetric Filling Instruments	R 61:2004		
	R 61:2017		
Heat Meters	R 75:2002		
Non-automatic Weighing Instruments	R 76:1992		
	R 76:2006		
Cryogenic Liquids	R 81:1998		
Level Gauges for Stationary Storage Tanks	R 85:2008		
Integrating-averaging Sound Level Meters	R 88:1998		
Focimeters	R 93:1999		
Vehicle exhaust emissions	R 99:2008		
Sound Calibrators	R 102:1992		
Pure-tone Audiometers	R 104:1993		
Automatic Rail-weighbridges	R 106:2011		
Discontinuous Totalisers	R 107:2007		
Pressure Balances	R 110:1994		
Liquids other than Water	R 117:1995		
	R 117:2007		
	R 117:2019		
Speech Audiometry	R 122:1996		
Evidential breath analyzers	R 126:1998		
Ergometers for foot crank work	R 128:2000		
Multi-dimensional measuring instruments	R 129:2000		
Liquid-in-glass thermometers	R 133:2002		
Weighing road vehicles in motion	R 134:2006		
Areas of Leather	R 136:2004		
Gas meters	R 137:2012		
Compressed Gaseous Fuel systems for Vehicles	R 139:2014		
	R 139:2018		
Continuous measurement of SO ₂ in stationary source emissions	R 143:2009		
Continuous measurement of CO, NO _x in stationary source emissions	R 144:2013		
Ophthalmic instruments - Impression and applanation tonometers	R 145:2015		
Protein measuring instruments for cereal grains and oilseeds	R 146:2016		

Note 1: For Scheme A, please specify the scope for the measuring instrument category(ies) selected above using the table(s) in the appropriate Annex(es) which can be downloaded from the OIML website at <https://www.oiml.org/en/oiml-cs/application-forms>

Note 2: For Scheme A, any restriction(s) should be specified in the appropriate Annex(es).

Note 3: Where the organization is applying to be an OIML Issuing Authority under Scheme A the OIML Member State shall designate at least one Utilizer for that category of measuring instrument. The organization(s) that will be a Utilizer must complete and submit an *Application to be a Utilizer* form.

Note 4: The requirement to designate at least one Utilizer shall not apply when the OIML Member State does not regulate that particular category of measuring instrument in their country.

6. Assessment of competency

Competency of the OIML Issuing Authority has been assessed on the basis of:

Accreditation

Peer Assessment

Self-declaration*

* Self-declaration is permitted only during the transition period which ends on 31 December 2022.

Use the box below to provide details of how the OIML Issuing Authority fulfils the requirements of ISO/IEC 17065 and OIML D 32. For accreditation or peer assessment, please provide details of assessments, assessment reports, and OIML approved experts. In the case of self-declaration, please state references to the relevant supporting evidence, including an internal audit report covering the scope applied for.

7. Details of Test Laboratories

Note 1: For a new application, please provide details of all Test Laboratories.

Note 2: For a modification/extension to scope it is only necessary to detail the change(s) from the existing scope, e.g. addition of a new Test Laboratory, addition of an OIML Recommendation to an existing Test Laboratory.

Name	Address	Internal, Third-party or MTL	OIML Recommendations

Note 1: A corresponding *Test Laboratory Application Form* must be completed for each Test Laboratory listed above and submitted with this application, unless the Test Laboratory has already been approved under another OIML Issuing Authority.

Note 2: The combined scope of the Test Laboratory(ies) should cover the whole scope of the OIML Issuing Authority.

8. Information and Documentation Checklist

Has the following information/documentation been provided in support of the application?

Information/Documentation	Supplied	Comment
A corresponding application for each Test Laboratory detailed in section 5.		
Procedures between the OIML Issuing Authority and the MTL(s) (<i>where applicable</i>)		
Accreditation certificate and most recent accreditation assessment report (<i>Scheme A only</i>)		
Peer Assessment report (<i>Scheme A only</i>) (<i>State if peer assessment is to be organized</i>)		
Competency declaration (<i>Section 6</i>)		
The most recent internal audit report for the relevant scope (<i>Where a self-declaration has been made</i>)		
A copy of the most recent test report for each category of measuring instrument		

9. OIML Issuing Authority Statement

I hereby confirm that the information provided above is true, complete and accurate.

Name of Responsible person:

Date:

Position in organization:

Signature:

10. CIML Member Endorsement

I endorse the application of the organization named in section 2 to be an OIML Issuing Authority under the OIML-CS.

Name of Responsible person:

Date:

Position in organization:

Signature:

End of Application Form

For use by the Executive Secretary only

Executive Secretary Review:

Process stage	Information	Comments
Date application received:		
Date of application review:		
All relevant information provided:		
Application accepted:		
Date sent to Review Committee:		

Review Committee:

Process stage	Information	Comments
Date of review:		
Recommendation to approve OIML Issuing Authority:		
Date sent to Management Committee:		

Management Committee Approval:

Process stage	Information	Comments
Date of review:		
Approve OIML Issuing Authority:		
Date OIML Issuing Authority notified:		
Date OIML Issuing Authority signed the Declaration:		

For use by the Review Committee only

Requirement	Yes/No	Comments
Scheme A		
Scope of accreditation or peer assessment covers the OIML IA scope:		
Scope of peer/accreditation assessment report(s) covers the OIML IA scope:		
Approved Management System Expert used (<i>peer assessment only</i>):		
Approved Legal Metrology Expert(s) included in the assessment team:		
Procedures between the OIML IA and the MTL(s) are suitable (<i>where applicable</i>)		
All relevant evidence provided to support application:		
Scheme B		
Scope of the self-declaration covers the scope of the OIML IA:		
Relevant evidence provided to support application:		
Scope of Test Laboratory(ies) covers the scope of the OIML IA:		

Recommendation on the approval of the OIML Issuing Authority:

Yes

No

Comments:

Review Committee Chairperson:

Signature:

Date: